

African American Health State Advisory Council Meeting Minutes

12/12/2024

Attendees

Council Members

- **Present:** R. Chakolis; C. Devonish; C. Dixon; P. Ingram; A. Lawson; A. Manjang; P. May-Kramer; P. Radford; C. Smith
 - **Absent:** R. Blaylark; B. Lewis; C. Livingston
- MDH Staff: J. Burt-McGregor; E. Ehimen Eichie; N. Gouldin; D. Rucker

Review and Approval of Minutes

Agenda

- **Finalize Charter**
 - *Andrea Lawson is joining as co-chair- "looking forward to making good magic happen."*
 - *Review of the charter and recent revisions began at 3:10 p.m. and continued until 4:18 p.m., starting with Ad Hoc Committee (10 ii). P. Ingram recommended proceeding accepting the changes made to date and moving forward.*
 - *Review began with Paragraph **11. Goals & Objectives** - both short term and long-term goals.*
 - *Council will carry out the duties as described in MN Statute Sec.144.0755. The possibility of Advisory Council Handbook. R. Chakolis provided a GPT template for the use in the charter.*

The responsibilities and operations of the council shall align with the provisions outlined in Minnesota State Statute [insert statute number and title]. These duties include, but are not limited to:

1.[Specific Duty 1]: In accordance with [specific section or clause], the council will [describe duty].

2.[Specific Duty 2]: Consistent with [specific section], the council is tasked with [describe duty].

All members of the council shall ensure compliance with the statute, including periodic reviews to adapt to or updates to the law.

- *Need to find the official definition of quorum being uncomfortable with Robert's Rule of Order. Council will discuss in BaseCamp about majority vote or Circle. Another model could be the Fist to Five (Fist being do not agree/5 fingers totally agree).*

- *Recommendation was made to insert the format of referencing statues to provide scope and duties.*
- *Lawson recommended one more week to review the changes and the remaining document to look through changes in their own time and provide update by 12/19.*
- **Conflict of Interest Briefing & Discussion**
 - *Conflict of Interest came up as part of the review of the Charter. (12. Vi)– examples were posted in BaseCamp.*
 - *Dr. Chakolis shared language from her experience that was agreed upon by the present council members.*
- **Break – 4:18-4:25 p.m.**
- **Legislative Session Briefing**
 - *Legislative Session-MDH Bill Proposal – council members would like to have someone from the legislative team come in and speak to them about the process within MDH. Radford raised concern about the Racial Impact Analysis and if it will/ has come to fruition. If not, does it need support to move forward. Jordan found the HF2821 Status in the House for the 93rd Legislature (2023-24).*
- **MDH Update**
 - **OAAH update** – *Black Youth Mental Health Grant will be available in the beginning of 2025. A. Lawson brought up children with disability. Additional info will be placed in BaseCamp for the Council’s review.*
 - *GovDelivery Newsletter will be coming out, but also trying to tap into the social media space.*
- *January 9, 2025, is proposed as the next meeting date (second Thursday of the month from 3-5 p.m.).*

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