

Environmental Health Continuous Improvement Board

January 9, 2020, Meeting Take-Home Points and Action Items

Take-Home Points

- **The EHCIB thanks its outgoing members**

The EHCIB appreciates the input, work, and support it has received from all its members; and especially wants to thank its outgoing members who will not be returning for another term:

- Dawn Beck, Olmsted County, has been on the EHCIB since its foundation and its co-chair. She represented the EHCIB at a national conference in 2016 as well as at a number of conferences and meetings over the years. Thank you, Dawn!
- Ruth Greenslade, Goodhue County, has been a member for two years representing non-delegated local public health agencies. Thank you, Ruth!
- Kris Lee, Countryside Public Health, has been a member for two years representing non-metro, locally delegated public health agencies. She is also retiring early this year! Thank you, Kris!

For more information about EHCIB membership visit [board membership: https://www.health.state.mn.us/ehcib#membership](https://www.health.state.mn.us/ehcib#membership).

- **FPLS Program Evaluation Workgroup**

The workgroup shared the findings from its pilot 3 tests of food standards 1, 3, 4.1.A, 5, 6, and 7, and the 2020 rollout plan. More details and the PowerPoint shared are included in the [January 2020 EHCIB meeting summary:](https://www.health.state.mn.us/communities/environment/local/docs/ehcib/2020/jansummary.pdf)

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- Pilot 3 participants included:
 - Southwest Health and Human Services (Standards 1 and 3, and Standards 4 and 6, including Standard 4 Inspection Frequency)
 - City of Brooklyn Park (Standards 5 and 7)
 - Cities of Minnetonka-Wayzata (Standard 4 Inspection Frequency)
 - Washington County (Standard 4 Inspection Frequency)
 - MDH (Standard 4 Inspection Frequency)
- Overall takeaways from Pilot 3:
 - The purpose is continuous improvement

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- Communication is key
- Piloting tools and processes have already led to improvements
- Clear instructions are necessary
- SharePoint increases accountability, transparency, and efficiency
- Regarding frequency, most programs are doing fine; it's time to focus effort and attention elsewhere
- The 2020 rollout plan:
 - April 2020 – High-level kickoff meeting via Webex
 - April-May 2020 – Meet and greet Webex with evaluation team
 - June 2020 – Face-to-face training with program staff (x4)
 - Remainder of 2020 – SharePoint onboarding, agency workspaces available for sharing

The EHCIB wants to congratulate and thank the FPLS program evaluation workgroup on this tremendous undertaking and all the effort put forth. It has helped create a foundation of trust from which we will all continue to learn and grow.

- **Environmental Public Health Framework**

At its January meeting, EHCIB meeting participants reviewed and gave feedback on a one-page, plain language overview of the environmental public health (EPH) responsibilities. The document – edited to reflect the EHCIB meeting discussion – is included in the [January 2020 EHCIB meeting summary](#): <https://www.health.state.mn.us/communities/environment/local/docs/ehcib/2020/jansummary.pdf>. A final version will be shared with the [21st century public health leadership council](#): <https://www.health.state.mn.us/communities/practice/schsac/workgroups/21stleadcouncil.html>.

Next, the EHCIB will focus its attention on a specific area of the EPH framework and work to identify gaps and state/local responsibilities.

Action Items

- **MDH PHP staff will do the following:**
 - Update the environmental public health responsibilities document
 - Talk with MDH EH about the specific area of the EPH framework to focus on during the next EHCIB meeting
- **EHCIB members will:**
 - Share the take-home points with their constituents.
 - Gather and forward feedback on the one-page EPH responsibilities document examples

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2020 Meeting Schedule

Meetings occur on Thursdays from 9 a.m. until 1:30 p.m. Participants can join in-person and remotely. More details and agendas are posted on the [EHCIB website](#):

<https://www.health.state.mn.us/ehcib/#materials>.

- March 5
- May 7
- July 9
- September 3
- November 5

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