

Facility Inspection Checklist - General

X-RAY UNIT

Documentation to Review

The inspection will include a review of all required documentation, including but not limited to:

- Credentials of individuals taking x-rays
- Delegation Agreement (ex: Radiation Safety Officer)
- Documentation from last inspection, if applicable
- Dosimetry records, if applicable
- Equipment Performance Evaluation Report (Physicist, Vendors, or BioMed)
- Operator's Manuals (digital systems)
- Patient Logs, if applicable
- Quality Assurance Policy and Procedures for Radiation Protection
- Quality Control Test Results/Films: Darkroom, Processor, Screen-film Testing, Aprons, Gloves, Thyroid Shields, Gonadal Shields
- Radiation Program Audit(s)
- Retake/Reject Analysis, if applicable
- Shielding Plan(s)
- Training Records
- Additional information may be required

An exit interview will be conducted to discuss the inspection preliminary findings.

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To obtain this information in a different format, call: 651-201-4545.