

# Instructions for completing “Know Your Tap!”

## FOR SCHOOLS AND CHILD CARE FACILITIES

### Checkboxes

Indicate if the tap is approved for use in each category

- If tap is **approved for use**, indicate by placing a checkmark in the appropriate box for that category.
- If tap is **not approved**, indicate by placing an “X” in the appropriate box for that category or leave it blank.

**Example**

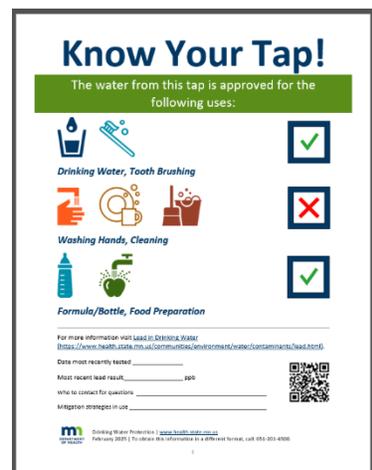
In example (right) the tap is **approved for**:

- Drinking Water, Tooth Brushing
- Formula/Bottle, Food Preparation

The tap is **not approved for**:

- Washing Hands, Cleaning

**Mark the sheet to indicate approved usage for each tap.**



### Bottom Portion

Fill in the correct information where noted.

### Helpful Hints

Place this flyer in a clear plastic sleeve or laminate for display.

Use green check mark “✓” and red “X” in the checkbox area to increase comprehension.

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To obtain this information in a different format, call: 651-201-4700.