

Certification Form: Initial Service Line Materials Inventory Notifications and Service Line Materials Inventory Accessibility Notification

PWS name _____ PWSID _____

Date Inventory Reviewed and Approved by MDH (Also Accessible Date): (Due on/before 10/16/2024)

Date Service Lines Notifications must be delivered to consumers: Due in 30 days on/before: 11/15/2024

Date Initial Certification Form Due: Due in 40 days on/before: 11/25/2024

This form certifies that a PWS has completed the initial service line materials inventory notifications and the service line materials inventory accessibility notifications to customers in accordance with the Lead and Copper Rule Revisions under Safe Drinking Water Act and MDH requirements. Complete information below:

- 1. Delivery of Service Line Materials Inventory Notifications by Mail [Other methods require MDH approval prior to use]. Click on the box to check the items you completed and include attachment. You must complete all the following items as they apply to your system:**

Delivered service line notifications to all consumers served by a **lead service line**.

Delivered service line notifications to all consumers served by **galvanized service lines requiring replacement**.

Delivered services line notifications to all consumers served by service lines **with unknown lead status service lines**.

Attach a copy of each type of notice that was mailed to the consumers served by these service lines.

Our system has confirmed a non-lead service line inventory, and this notice does not apply.

NOTE: Item #2 below must be completed by **ALL** PWS.

Date Completed: _____ **(Due in 30 days on: 11/15/2024)**

- 2. MDH Notification of Accessibility of the Service Line Materials Inventory:** The availability of service line materials inventory must be publicized to **ALL** customers served by your water system. You must make at least one good faith effort to provide this information to customers and reach consumers who would not have received the individual notices above (such as apartment tenants, nursing home residents, or non-lead service lines etc.). This can be done by publicizing the availability of the service line materials inventory information via methods described below.

Example Notice: < Public Water System Name > has completed and submitted our service line materials inventory to the Minnesota Department of Health. The service line inventory is publicly available, and you can check the materials for your service line by visiting the [Lead Inventory Tracking Tool \(LITT\)](https://maps.umn.edu/LSL/)(<https://maps.umn.edu/LSL/>) you may also contact us at <Insert Contact Information>. To complete the service line inventory our system <insert a general description of how the system determined the status of service lines>. As of <MM/DD/YYYY>, our inventory contains <#> lead, <#> galvanized requiring replacement, <#> unknown material, and <#> non-lead service lines.

CERTIFICATION FORM: INITIAL SERVICE LINE MATERIALS INVENTORY NOTIFICATIONS AND SERVICE LINE MATERIALS ACCESSIBILITY

Water systems must check all the options that apply and must check at least one good faith effort method below to distribute the example notice or similar notification to their customers:

Systems with population >50K: Water systems must add link to the inventory on their water system website. Your system can post the link to the [UMN LITT \(https://maps.umn.edu/LSL/\)](https://maps.umn.edu/LSL/) or equivalent on your system's website.

Add Water System website (URL): _____

All systems must choose at least one of the following good faith efforts as it relates to distributing the example notice text:

Published the *entire* notification in one or more local community newspapers.

If using this option, you must attach a copy of newspaper clipping of the notification to MDH.

List newspaper(s) and date(s) of publication: _____

Sent a paper copy and/or paper notification of inventory availability to all customers.

Must attach a copy of the mailing.

Mailed notification (postcard, newsletter, etc.) that the inventory is available via direct URL. You **MUST** provide a direct link to your system's inventory and give the option for the customer to request a paper copy. You can also provide other links to the inventory beyond the required direct link.

Must attach a copy of the mailing.

Add Direct URL: _____

Emailed a direct URL to the inventory for bill-paying customers; emailed the inventory notification as a file attachment (PDF) or directly inserted the inventory notification into the body of the email message.

Must attach a copy of the email

Add Direct URL: _____

Posting in public places served by the system or deliver to community organizations.

Attach Copy of notice provided

Attach locations of posting or organizations provided to

Posting to the internet (social media, other.)

Add Direct URL: _____

Other, obtain MDH approval prior (describe): _____

Date of Accessibility Notification: _____ **(Due in 30 days on: 11/15/2024)**

Certification Statement: The public water system indicated above hereby affirms that the service line materials inventory notifications and the notification of accessibility have been completed in accordance with the requirements described in the Lead Service Lines Inventory Notifications Memo as described by dates of completion listed above. **The system will also set up a process for notifying new customers of their lead service line, galvanized service lines requiring replacement, and unknown lead status service lines upon service initiation.** This notice shall be provided at the time-of-service initiation and systems may be certifying completion at a later date as part of future CCRs.

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Signature: _____ Print Name: _____ Title: _____

Phone: _____ Email: _____

Date: _____

By 11/25/2024: Within 10 days after completing notifications above, email this certification form along with a copy of the notifications sent to consumers and a copy of the accessibility notification to health.LSLI.certifications.mdh@state.mn.us

Minnesota Department of Health
Drinking Water Protection
625 Robert Street
St. Paul, MN
55164-0975
Health.Community.LeadandCopper@state.mn.us
www.health.state.mn.us
10/11/24
To obtain this information in a different format, call:
651-201-4571 .