

## Seasonal Start-up Certification Form

The Revised Total Coliform Rule requires that seasonal public water systems (PWS) perform a state approved start-up procedure and certify its completion to the Minnesota Department of Health (MDH). A seasonal public water system is one that does not operate on a year-round basis and starts up and shuts down at the beginning and end of each season. Owners/operators of seasonal public water systems are required to complete the following actions each year *prior* to serving water to the public:

- 1) Complete the MDH-approved start-up procedure\***. For additional information see The Seasonal Start-up Procedure, Start-up Checklist, and Revised Total Coliform Rule Summary documents available at: [Restaurants, Resorts, Campgrounds - Transient \(https://www.health.state.mn.us/communities/environment/water/noncom/transient.html\)](https://www.health.state.mn.us/communities/environment/water/noncom/transient.html)
- 2) Certify to MDH that the start-up procedure has been completed\***. To certify, please complete the information below and return to MDH:

PWSID: \_\_\_\_\_ Name of PWS/Facility: \_\_\_\_\_  
(7-digit number on reports/correspondence from MDH)

Start-up Completed Date: \_\_\_\_\_

Date Opened to the Public: \_\_\_\_\_

Signature: \_\_\_\_\_

**Upon completing the start-up procedure, return this certification notice by mail or fax to:**

Minnesota Department of Health  
Noncommunity Public Water Supply  
625 Robert Street North  
P.O. Box 64975  
St. Paul, Minnesota  
55164-0975  
Fax: 651/201-4701

**OR** send an email to: [health.noncommunitycompliance@state.mn.us](mailto:health.noncommunitycompliance@state.mn.us) that includes your public water system ID (PWSID), name of facility, and 1) date the start-up procedure was completed and 2) date the water system opened to the public.

**\*IMPORTANT!** Systems that do not complete an MDH-approved start-up procedure and notify MDH of its completion will be in violation of the RTCR and placed on a monthly coliform monitoring frequency. Systems will be responsible for collection and shipment of samples.