

# Meeting Notes: Performance Measurement Workgroup

**DATE: 2.3.25**

## ATTENDANCE

Members present:

Rod Peterson (Dodge Co.-SCHSAC), Amy Bowles (NW), Chera Sevcik, (SC), Angie Hasbrouck (WC), Amina Abdullah (Metro), Janet Goligowski (Central), Kristin Osiecki (MDH), Mary Orban (MDH), and Michelle Ebbers (SW).

Participants present:

Nicole Ruhoff (C), Joanne Erspamer (NE), Allie Hawley-March (MDH), Johanna Christensen (MDH), and Kim Milbrath (MDH).

Workgroup staff:

Ann March  
Ghazaleh Dadres

## Decisions made

None

## Action items

- Provide updates to regions and others (talking points below).
- Let workgroup staff know if interested in participating in the small group to determine deliverable for the CY2025 performance-related accountability requirement.

## Talking points

- MDH workgroup members are working with accreditation coordinator at MDH to operationalize MDH reporting on performance measures.
- Public Health Practice staff are preparing REDCap instruments and instructions for Local Public Health Act Annual Reporting on staff, finance, performance measures and the performance-related accountability requirement. Annual reporting is set to open mid-February and closes March 31, 2025.
- CY2023 Finance and staff reports and performance measures key findings are posted here: [Past data: LPH Act Annual Reporting - MN Dept. of Health](#)

- The LPH Act Annual Reporting Staffing and Finance pilots have been focused on system set-up for data collection systems and identifying needs to clarify what activities fall under which reporting buckets.
- Workgroup members reviewed an example community profile for a CHBs, which include the CHB's 2023 performance data responses alongside statewide comparisons. Suggestions were collected for edits. These will be emailed to CHS administrators in the coming weeks. Workgroup members are considering what future profiles might look like and can gather feedback from their regions about what would be most helpful to local public health.
- The workgroup revisited their vision for system performance measurement. Key themes can be found in the notes below.

## Meeting notes

### Sharing from the field and updates

- **General sharing:**
  - **Communication Innovation Project:** (Beltrami) A Public Health Library tab has been added to a webpage to support communication and education, with plans to expand content aligned with foundational capabilities and responsibilities.
  - **Emerging Issues:** Cannabis regulation remains a major issue and stress point for public health professionals.
- **Internal MDH Reporting Coordination:** MDH accreditation coordinator organized a small group of Domain Leads to confirm a plan for MDH reporting. They are developing a concrete plan/proposal for how they will use the reaccreditation readiness assessment results and model to LPH reporting structure.
- **FPHR workgroup:** Workgroup members and subject matter experts continue to work in small groups on each of the 13 responsibilities of the FPHR framework. This workgroup has been focused on coming to shared understanding of key terms, confirming criteria for foundational work, refining/clarifying categories and activities, and identifying standards. Notes from the FPHR meetings will be posted on the SCHSAC workgroup webpage: [Standing and active SCHSAC workgroups - MN Dept. of Health \(state.mn.us\)](#)
- **LPH Act Annual Reporting updates:** CY2023 Finance and staff reports and performance measures key findings are posted here: [Past data: LPH Act Annual Reporting - MN Dept. of Health.](#)
- **LPH Act Annual Reporting Staff and Finance Revamp Pilots:** The revamp is being done to align annual reporting with the FPHR framework. CHBs in the pilot have met twice. The pilots have been focused on system set-up for data collection systems and identifying needs to clarify what activities fall under which reporting buckets. A test REDCap tool is being develop and will be shared to provide a preview of the final reporting structure for community health boards.

### Community Profiles

Workgroup members reviewed an example community profile for a CHB. The profile includes the CHBs 2023 performance data responses alongside statewide comparisons. Suggestions were collected for edits. These will be emailed to CHS administrators in the coming weeks. Workgroup members are considering what future profiles might look like.

## Aspirations for System Performance Measure

Workgroup members revisited aspirations for work ahead. The following themes emerged from the conversation:

- Using performance measurement to demonstrate the impact of governmental public health work on the betterment of community health.
- Ensuring public health messaging resonates, and that data can be understood and used effectively.
- Prioritizing data that is useful, reliable, and easy to interpret.
- Ensuring data drives decision-making rather than just being collected.
- Integrating qualitative data to provide a fuller picture beyond numbers.
- Using performance measurement to highlight both strengths and gaps in the system.
- Ensuring data leads to action and system improvements.
- Setting realistic goals and fostering continuous learning.
- Identifying barriers that prevent local public health agencies from meeting foundational capabilities. Identifying opportunities to support local agencies in overcoming implementation challenges.
- Striving for minimal burden in data collection and reporting.
- Ensuring smaller or resource-limited counties are supported in their participation.

## Performance-related Accountability Requirement

Looking for a few workgroup members to meet as a small group with staff from emergency preparedness and response to determine the deliverable from CHBs to demonstrate meeting the CY2025 PRAR related to risk communication process and planning.

## Voting membership

Membership terms were reviewed. It's not stated in charge if workgroup members could serve consecutive terms. A decision should be made about this and the charge revised accordingly.

Representation	Name/org	Membership Term
NW Region	Amy Bowles, Beltrami County Public Health Director	December 31, 2025
NE Region	Susan Michels, Carlton, Cook, Lake, St. Louis Community Health Board	December 31, 2025
WC Region	Angie Hasbrouck, Horizon Public Health	December 31, 2026
C Region	Janet Gologowski, Stearns County Health and Human Services	December 31, 2025
Metro Region	Amina Abdullahi, City of Bloomington Public Health	December 31, 2025
SW Region	Michelle Ebbers, Nobles County Public Health	December 31, 2026
SC Region	Chera Sevcik, Health and Human Services, Faribault and Martin Counties	December 31, 2026
SE Region	Meaghan Sherden, Olmsted County Public Health	December 31, 2026
SCHSAC	Rodney Peterson, Dodge County Commissioner	December 31, 2026
SCHSAC	VACANT	
MDH	Chris Brueske, Minnesota Department of Health, Business Innovation and Support, Office of Data Strategy and Interoperability	December 31, 2026
MDH	Kristin Osiecki, Minnesota Department of Health, Center for Health Equity	December 31, 2025
MDH	Ann Zukoski, Minnesota Department of Health, Health Promotion and Chronic Disease Division, Center for Health Promotion	December 31, 2026
MDH	Mary Orban, Minnesota Department of Health, Community Health Division, Center for Public Health Practice	December 31, 2025