

Attachment D: RFP Checklist

YOUTH SUICIDE PREVENTION LEARNING COLLABORATIVE BUILDING GRANT

Required application format

- One original copy
- Format (12-point font, one-inch margins and single spaced)
- Number all pages consecutively
- Submit by July 12, 2024, by 4:30 p.m. CST.

Required application documents

- Signed coversheet on agency letterhead (one page)
- Table of Contents (One page)
- Attachment A: Youth Suicide Prevention Learning Collaborative Grant Application
 - Section 1: Organizational Capacity (250 word limit)
 - Section 2: Project Narrative and Work Plan (Attachment A Form C) (1,000 word limit, doesn't include work plan. Work plan may be submitted as a separate attachment)
 - Section 3: Equity (250 word limit)
 - Section 4: Budget Summary, Detail and Justification (Attachment A, Form A and B)
- Letters of Commitment
- [Due Diligence Review Form](https://www.health.state.mn.us/about/grants/duediligence.pdf)
(<https://www.health.state.mn.us/about/grants/duediligence.pdf>)
- [Applicant Copy of Conflict-of-Interest Disclosure](https://www.health.state.mn.us/about/grants/coiapplicant.pdf)
(<https://www.health.state.mn.us/about/grants/coiapplicant.pdf>)

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4/23/2024

To obtain this information in a different format, call: 651-201-5400