[Dates, names, and other information should be changed to reflect your agency’s submission.]

# Certificate of [Mailing/Emailing] a Notice of Hearing to Those Who Requested a Hearing

**Minnesota [Agency Name]**

**Proposed [Permanent] Rules Relating to [Topic], Minnesota Rules, [citation]; Revisor’s ID No. [number]; [OAH Docket No. [number]]**

I certify that on [date], I [mailed/emailed] a Notice of Hearing by [depositing the Notice in the United States mail with postage prepaid] [sending an electronic copy via email] to all persons who requested a hearing. The Notice is given under Minnesota Statutes, section 14.25, subdivision 1. [Optional: Copies of the Notice and the mailing list are attached to this certificate.]

[Name]

[Title]