[Dates, names, and other information should be changed to reflect your agency’s submission.]

# Certificate of [Mailing/Emailing] the Notice of Filing Rules with the Office of the Secretary of State

**Minnesota [Agency Name]**

**Adopted Rules Relating to [Topic], Minnesota Rules, [citation]; Revisor’s ID No. [number]; [OAH Docket No. [number]]**

I certify that on [date], when the adopted rules were filed with the Office of the Secretary of State, I [mailed/emailed] a copy of the Notice of Filing Rules with the Office of the Secretary of State to all persons who requested the Notice. The Notice is given under Minnesota Statutes, section 14.16, subdivision 1. [Optional: Copies of the Notice and the mailing list are attached to this certificate.]

[Name]

[Title]