

# Security Training Module Tracking

revised January 2021

Local agencies are responsible for tracking and ensuring that all staff review the **Security Training Module** and **Security: Review Questions** **Module** every Federal Fiscal Year (October 1 – September 30). This document can be used to help track training completion and should be signed by each staff person once the annual security training has been completed. Individual staff signatures are required for verification and auditing purposes.

## Agency Name:

## Fiscal Year:

Staff Tracking Table

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| **Staff Name** | **Staff Signature** | **Review Date** |
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