



Spoken Language Health Care Interpreter Work Group

Agenda

2:00 - 2:05	Welcome and Housekeeping
2:05- 2:15	Meeting Recap and Project Plan
2:15 - 2:40	Guest Speaker
2:40 – 3:20	Member Discussion
3:20 - 3:30	Future Meeting Topic Prep, Next Steps and Closing

Respectful Meeting Guidelines

- When speaking, re-introduce yourself (and member role).
- Speak slowly so everyone can clearly understand what you share.
- Stay present giving your full attention to this discussion; let us know via chat if you need to leave the discussion and when you are back.
- Stay focused on the agenda item being discussed (Jot out notes for reference later).
- Share your main thoughts/key points early when speaking.
- All members have the right to share their ideas and all ideas are valuable.
- Be respectful of other participants - including privacy (avoid sharing private details).

Respectful Meeting Guidelines (continued)

- Listen to other members with an open mind.
- Assume positive intent – embracing a mindset that will lead to something good.
- Focus on the issue, not the person giving input.
- Advocate for all, not individual situations - stories are shared to inform the recommendations.
- Summarize what you heard to ensure understanding before reacting to another's comment.
- Be mindful of the distracting nature of chat messages to both presenters and other members.
- Time has been allotted throughout the meeting for questions and discussion.

Members of the Public

- Invited to listen.
- Submit comments to SLHCIWG.MDH@state.mn.us.

Meeting Recap

- Revised recommendations submitted by a member subgroup were discussed in detail and members were able to vote on them. Eleven recommendations were reviewed and voted on as one unit. Poll results (including two members who left the meeting early and responded to the poll via email) = 27% full support, 64% support with minor reservations, 9% unable to support.
- A separate recommendation was tabled for a later meeting review due to falling under a different statutory topic.

Work Group Timeline

Date and Tasks	Oct 30 Nov 13*	Nov 25* Dec 9	Dec 18* Jan 13	Jan 29* Feb 10	Feb 26 March 10	March 26 April 14	April 30 May 12	May 28 June 9
Consumer and Provider Survey	X							
Changing Needs/Emerging Standards		X						
Training and Certification			X					
Changes in Telehealth Requirements				X				
Reimbursements					X			
Barriers to Accessing Roster						X		
Rural Gaps							X	
Design Financial Assistance Meeting								X

Recurrence: 2nd Tuesday and last Thursday of the month

* indicates off-cycle meeting

Meeting Structure

- **Meeting 1** = discussion of research/resources on the topic(s), SME presentations, taking in information on the topic(s)
- Deadline to submit proposed recommendations is the **Thursday before topic meeting 2**
- **Meeting 2** = presentation of proposed recommendations, discussion and consensus from members
- **Work Group Goal** = The goal of the work group is to recommend improvements to support access to health care interpreting services statewide.

Presentation of Information

- Guest Speaker

Topic (from statute): changes in requirements and qualifications on telehealth or remote interpreting.

Future Meeting Prep/Next Steps

- Next meeting will be Meeting #2 on the topic – changes in requirements and qualifications on telehealth or remote interpreting; Feb 10th 1:00 – 2:30.
- Draft recommendations are due the Thursday before the next meeting – **February 5th**.
- Please submit resources and SME suggestions for this and other future topics to the shared folder and/or SLHCIWG email address (copy Rick).
- Submit Expense Forms **for this meeting** to the SLHCIWG email address and **copy** Rick.Michals@state.mn.us and Julianna.Leintz@state.mn.us.

Thank You!

SLWG Email:

SLHCIWG.MDH@state.mn.us