



Spoken Language Health Care Interpreter Work Group

Agenda

1:00 - 1:05	Welcome and Housekeeping
1:05 - 1:10	Meeting Recap and Project Plan
1:10 – 1:50	Draft Recommendations and Member Discussion
1:50 – 2:10	Vote on Recommendations
2:10 – 2:20	Public Comment Period and 5 Languages Discussion
2:20 - 2:30	Future Meeting Topic Prep, Next Steps and Closing

Respectful Meeting Guidelines

- When speaking, re-introduce yourself (and member role).
- Speak slowly so everyone can clearly understand what you share.
- Stay present giving your full attention to this discussion; let us know via chat if you need to leave the discussion and when you are back.
- Stay focused on the agenda item being discussed (Jot out notes for reference later).
- Share your main thoughts/key points early when speaking.
- All members have the right to share their ideas and all ideas are valuable.
- Be respectful of other participants - including privacy (avoid sharing private details).

Respectful Meeting Guidelines (continued)

- Listen to other members with an open mind.
- Assume positive intent – embracing a mindset that will lead to something good.
- Focus on the issue, not the person giving input.
- Advocate for all, not individual situations - stories are shared to inform the recommendations.
- Summarize what you heard to ensure understanding before reacting to another's comment.
- Be mindful of the distracting nature of chat messages to both presenters and other members.
- Time has been allotted throughout the meeting for questions and discussion.

Members of the Public

- Invited to listen.
- Submit comments to SLHCIWG.MDH@state.mn.us.

Meeting Recap

- There was no guest speaker; members discussed aspect of telehealth and remote health care interpretation including:
 - Requiring interpreters to be on Minnesota's (proposed) Registry and prioritizing US/MN-based interpreters.
 - Making telehealth and remote interpreting requirements match those for in-person interpreting (cultural and medical system knowledge + background studies).
 - Specifying technical requirements to ensure privacy (HIPAA); plus discussed auditory minimum requirements and occupational support.
- The issue of artificial intelligence (AI) and the impact on health care interpreting was briefly discussed.

Work Group Timeline

Date and Tasks	Oct 30 Nov 13*	Nov 25* Dec 9	Dec 18* Jan 13	Jan 29* Feb 10	Feb 26 March 10	March 26 April 14	April 30 May 12	May 28 June 9
Consumer and Provider Survey	X							
Changing Needs/Emerging Standards		X						
Training and Certification			X					
Changes in Telehealth Requirements				X				
Reimbursements					X			
Barriers to Accessing Roster						X		
Rural Gaps							X	
Design Financial Assistance Meeting								X

Recurrence: 2nd Tuesday and last Thursday of the month

* indicates off-cycle meeting

Meeting Structure

- **Meeting 1** = discussion of research/resources on the topic(s), SME presentations, taking in information on the topic(s).
- Deadline to submit proposed recommendations is the **Thursday before topic meeting 2.**
- **Meeting 2** = presentation of proposed recommendations, discussion and consensus from members.
- **Work Group Goal** = The goal of the work group is to recommend improvements to support access to health care interpreting services statewide.

Review of Draft Recommendations

- As submitted in shared Teams document by Friday's deadline.

Member Discussion

Including community/network perspectives represented by members.

Gradients of Agreement

- Full endorsement – fully approve.
- Support with minor reservations – I can live with it.
- Don't fully like but will support – don't want to hold up the work of the group.
- Major reservations – serious contention; can't count on me for support.

Public Comment Period

[Minnesota Laws of 2025, 1st Special Session, Chapter 3, Article 1, section 96 \(https://www.revisor.mn.gov/laws/2025/1/Session+Law/Chapter/3/\)](https://www.revisor.mn.gov/laws/2025/1/Session+Law/Chapter/3/): The work group shall provide a minimum of two opportunities for public comment. These opportunities shall be announced with at least four weeks' notice, with publicity in the five most common languages in Minnesota. Interpreters for those same languages shall be provided during the public comment opportunities.

Work Group question: Recommendations for how to define the five most common Minnesota languages.

Future Meeting Prep/Next Steps

- **Next meeting** will be Meeting #1 on the topic – reimbursements; **Thursday, Feb 26th 2:00 – 3:30**
- Consult with the community you represent, subject matter experts and resources in shared folder on topic(s)
- Please submit resources and SME suggestions for this and other future topics to the shared folder and/or SLHCIWG email address (copy Rick)
- Submit Expense Forms **for this meeting** to the SLHCIWG email address, and **copy** Rick.Michals@state.mn.us and Julianna.Leintz@state.mn.us.

Thank You!

SLWG Email:

SLHCIWG.MDH@state.mn.us