



Spoken Language Health Care Interpreter Work Group

Agenda

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|-------------|---|
| 2:00 - 2:05 | Welcome and Housekeeping |
| 2:05- 2:15 | Meeting Recap and Project Plan |
| 2:15 - 3:20 | Member Discussion |
| 3:20 - 3:30 | Future Meeting Topic Prep, Next Steps and Closing |

Respectful Meeting Guidelines

- When speaking, re-introduce yourself (and member role).
- Speak slowly so everyone can clearly understand what you share.
- Stay present giving your full attention to this discussion; let us know via chat if you need to leave the discussion and when you are back.
- Stay focused on the agenda item being discussed (Jot out notes for reference later).
- Share your main thoughts/key points early when speaking.
- All members have the right to share their ideas and all ideas are valuable.
- Be respectful of other participants - including privacy (avoid sharing private details).

Respectful Meeting Guidelines (continued)

- Listen to other members with an open mind.
- Assume positive intent – embracing a mindset that will lead to something good.
- Focus on the issue, not the person giving input.
- Advocate for all, not individual situations - stories are shared to inform the recommendations.
- Summarize what you heard to ensure understanding before reacting to another's comment.
- Be mindful of the distracting nature of chat messages to both presenters and other members.
- Time has been allotted throughout the meeting for questions and discussion.

Members of the Public

- Invited to listen.
- Submit comments to SLHCIWG.MDH@state.mn.us.

Meeting Recap

- Members reviewed and refined the submitted recommendations on telehealth.
- Issues discussed included whether to apply the same standards to telehealth and on-demand interpreters interpreting for MN residents as in-person interpreters, or holding contracting organizations accountable to attest their contracted interpreters meet minimum (level 1) requirements.
- The notion of an expert advisory group being convened to further refine and define aspects of the recommendations was discussed.
- The requirement for holding two public comment periods with interpretation support and in the five most common MN languages was discussed.

Meeting Recap - continued

Members voted on 3 proposed recommendations:

1 - Legislators review the registry first and get that passed: THEN review remote/on demand/telehealth and other less critical recommendations.

67% fully endorsed, 22% supported with minor reservations and 11% could live with the recommendation.

2 - MN will form an expert workgroup to collect information on the employment requirements, training standards...

40% fully endorsed, 60% supported with minor reservations.

3 - MN will require all organizations that contract to provide interpreting services within MN to attest that their contract interpreters meet minimum standards equivalent to those included in the proposed level 1/entry level of the tired roster.

44% fully endorsed, 33% supported with minor reservations, and 22% could live with the recommendation.

Work Group Timeline

| Date and Tasks | Oct 30 Nov 13* | Nov 25* Dec 9 | Dec 18* Jan 13 | Jan 29* Feb 10 | Feb 26 March 10 | March 26 April 14 | April 30 May 12 | May 28 June 9 |
|-------------------------------------|-------------------|------------------|-------------------|-------------------|--------------------|----------------------|--------------------|------------------|
| Consumer and Provider Survey | X | | | | | | | |
| Changing Needs/Emerging Standards | | X | | | | | | |
| Training and Certification | | | X | | | | | |
| Changes in Telehealth Requirements | | | | X | | | | |
| Reimbursements | | | | | X | | | |
| Barriers to Accessing Roster | | | | | | X | | |
| Rural Gaps | | | | | | | X | |
| Design Financial Assistance Meeting | | | | | | | | X |

Recurrence: 2nd Tuesday and last Thursday of the month

* indicates off-cycle meeting

Meeting Structure

- **Meeting 1** = discussion of research/resources on the topic(s), SME presentations, taking in information on the topic(s)
- Deadline to submit proposed recommendations is the **Thursday before topic meeting 2**
- **Meeting 2** = presentation of proposed recommendations, discussion and consensus from members
- **Work Group Goal** = The goal of the work group is to recommend improvements to support access to health care interpreting services statewide.

Topic (from statute): Reimbursing spoken language health care interpreting.

Future Meeting Prep/Next Steps

- **Next meeting** will be Meeting #2 on reimbursements; **Tuesday, March 10th from 1:00 – 2:30**
- **Draft recommendations are due Thursday, March 5th and will be shared with members on Friday, March 6th**
- Please submit resources and SME suggestions for this and other future topics to the shared folder and/or SLHCIWG email address (copy Rick)
- Submit Expense Forms **for this meeting** to the SLHCIWG email address, and **copy** Rick.Michals@state.mn.us and Julianna.Leintz@state.mn.us.

Thank You!

SLWG Email:

SLHCIWG.MDH@state.mn.us