



Spoken Language Health Care Interpreter Work Group

Agenda

- 2:00 - 2:05 Welcome and Housekeeping
- 2:05- 2:15 Meeting Recap and Project Plan
- 2:15 - 3:00 Member Discussion
- 3:00 – 3:20 Voting on Reimbursement Recommendations
- 3:20 - 3:30 Future Meeting Topic Prep, Next Steps and Closing

Respectful Meeting Guidelines

- When speaking, re-introduce yourself (and member role).
- Speak slowly so everyone can clearly understand what you share.
- Stay present giving your full attention to this discussion; let us know via chat if you need to leave the discussion and when you are back.
- Stay focused on the agenda item being discussed (Jot out notes for reference later).
- Share your main thoughts/key points early when speaking.
- All members have the right to share their ideas and all ideas are valuable.
- Be respectful of other participants - including privacy (avoid sharing private details).

Respectful Meeting Guidelines (continued)

- Listen to other members with an open mind.
- Assume positive intent – embracing a mindset that will lead to something good.
- Focus on the issue, not the person giving input.
- Advocate for all, not individual situations - stories are shared to inform the recommendations.
- Summarize what you heard to ensure understanding before reacting to another's comment.
- Be mindful of the distracting nature of chat messages to both presenters and other members.
- Time has been allotted throughout the meeting for questions and discussion.

Members of the Public

- Invited to listen.
- Submit comments to SLHCIWG.MDH@state.mn.us.

Meeting Recap

- Members reviewed, discussed and revised recommendations on barriers to joining the health care spoken language interpreter roster/registry.
- Final recommendations were not voted on as members wanted more time to fine tune specific language.
- A meeting invite has been sent for June 25th; this meeting may need to be used to review unresolved recommendations such as those for roster barriers and reimbursements or to review the total recommendations for final revision.

Work Group Timeline

Date and Tasks	Oct 30 Nov 13*	Nov 25* Dec 9	Dec 18* Jan 13	Jan 29* Feb 10	Feb 26 March 10	March 26 April 14	April 30 May 12	May 28 June 9
Consumer and Provider Survey	X							
Changing Needs/Emerging Standards		X						
Training and Certification			X					
Changes in Telehealth Requirements				X				
Reimbursements					X			
Barriers to Accessing Roster						X		
Rural Gaps							X	
Design Financial Assistance Meeting								X

Recurrence: 2nd Tuesday and last Thursday of the month

* indicates off-cycle meeting

Meeting Structure

- **Meeting 1** = discussion of research/resources on the topic(s), SME presentations, taking in information on the topic(s)
- Deadline to submit proposed recommendations is the **Thursday before topic meeting 2**
- **Meeting 2** = presentation of proposed recommendations, discussion and consensus from members
- **Work Group Goal** = The goal of the work group is to recommend improvements to support access to health care interpreting services statewide.

Member Discussion

Topic (from statute): Identify gaps in interpreter services in rural areas and recommend ways to address interpreter training and funding needs.

Future Meeting Prep/Next Steps

- **Next meeting** will be Meeting #2 on rural gaps; **Tuesday, May 12th, 1:00 – 2:30**
- **Draft recommendations are due** the Thursday before the next meeting – **Thursday, May 7th, and will be shared with members on Friday, May 8th for your review – please come with revisions in mind to make best use of time!**
- Please submit resources and SME suggestions for this and other future topics to the shared folder and/or SLHCIWG email address (copy Rick)
- Submit Expense Forms **for this meeting** to the SLHCIWG email address and **copy** Rick.Michals@state.mn.us and Julianna.Leintz@state.mn.us.

Thank You!

SLWG Email:

SLHCIWG.MDH@state.mn.us