DEPARTMENT OF HEALTH

Nurse Aide Training Program and Test Site Informational Call

Nurse Aide Registry
March 10, 2025

Tennessen Warning

- **The Minnesota Department of Health is hosting this informational call to inform nurse aide training programs and testing sites of processes and updates.**
- **Your comments, questions and image, which may be private data, may be visible during this event.** You are not required to provide this data, and there are no consequences for declining to do so.
- **The informational call may be accessible to anyone** who has a business or legal right to access it. By participating, you are authorizing the data collected during this presentation to be maintained by MDH.
- **To opt out of the presentation, please exit now.**

Housekeeping

- Attendees are muted. During the Q&A portion, please raise your hand and we will unmute you.
- You can also submit comments or questions in the chat feature.
- As a reminder, please keep your cameras off to ensure adequate bandwidth.

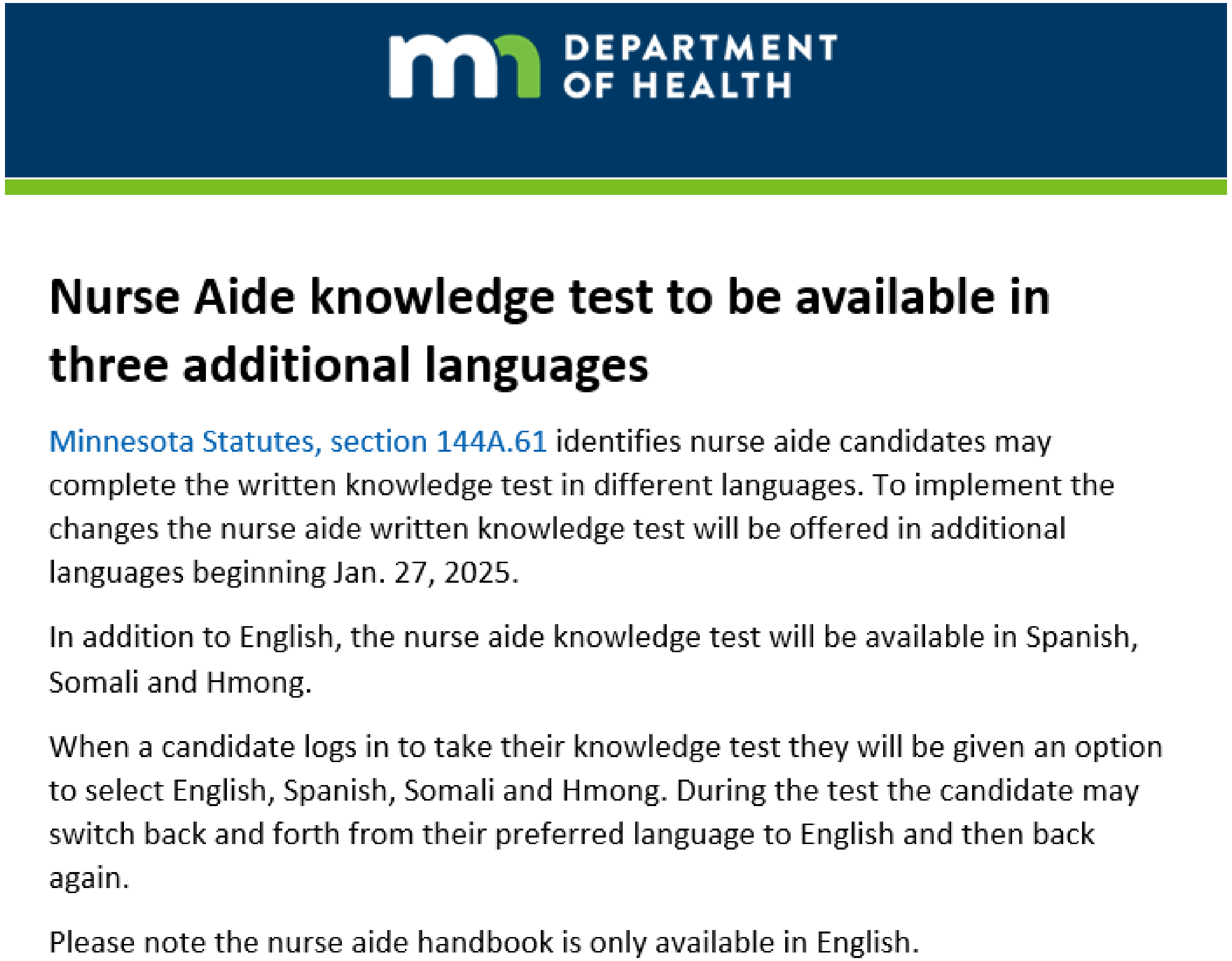
Agenda

- Nurse Aide Knowledge Test.
  - Spanish, Somali and Hmong available 1/27/25.
  - Candidate feedback from three languages offered.
- Revised Candidate Handbook.
- Test sites.
  - Supply set up.
  - Skills lists for candidates.
  - Candidates exit survey.
- Candidate Handbook Security.
  - Cheating and Inappropriate behavior.
- Updated Survey Worksheet.
- Regulatory update.
  - Follow up of issued deficiencies.
- Year to end testing data.
- Updates.

Nurse Aide Knowledge Test

GovDelivery

Minn. Stat. 144A.61 Nursing Assistant Training



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Nurse Aide knowledge test to be available in three additional languages

Minnesota Statutes, section 144A.61 identifies nurse aide candidates may complete the written knowledge test in different languages. To implement the changes the nurse aide written knowledge test will be offered in additional languages beginning Jan. 27, 2025.

In addition to English, the nurse aide knowledge test will be available in Spanish, Somali and Hmong.

When a candidate logs in to take their knowledge test they will be given an option to select English, Spanish, Somali and Hmong. During the test the candidate may switch back and forth from their preferred language to English and then back again.

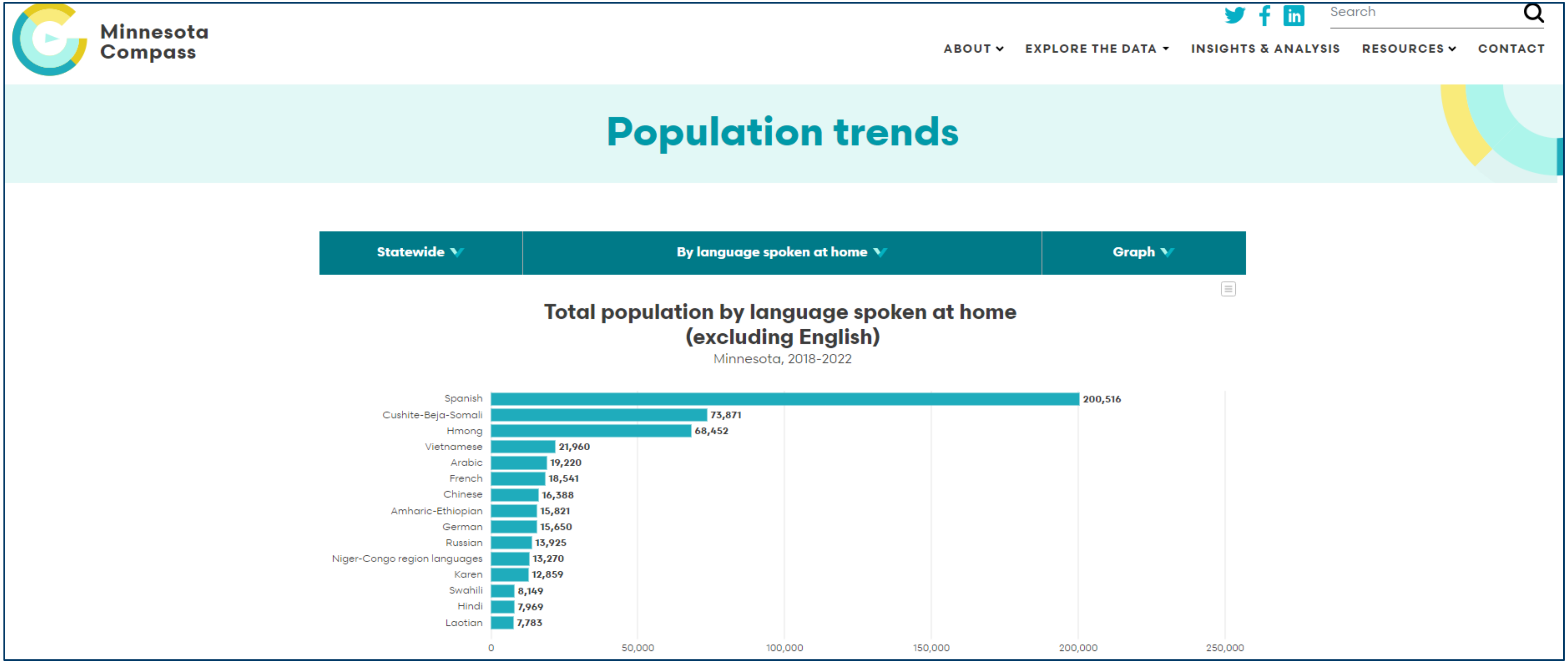
Please note the nurse aide handbook is only available in English.

Three Additional Languages Added to Knowledge Test

- The MN Statute identifies in Subd 3 identified languages that were “commonly spoken”. Based on our state’s demographic statistics the three languages chosen had significantly higher numbers than other languages.
- Spanish, Somali, and Hmong.
  - Available 1/27/25.
- During the test, the candidate may choose to switch back and forth from their preferred language to English at any time.
- Candidate handbook to remain in English.

Minnesota Population Trends-Language Spoken

[Minnesota Compass Population Trends (https://www.mncompass.org/chart/k264/population-trends#1-5586-g)](https://www.mncompass.org/chart/k264/population-trends#1-5586-g)


Minnesota Compass
Search
ABOUT
EXPLORE THE DATA
INSIGHTS & ANALYSIS
RESOURCES
CONTACT
Statewide
By language spoken at home
Graph

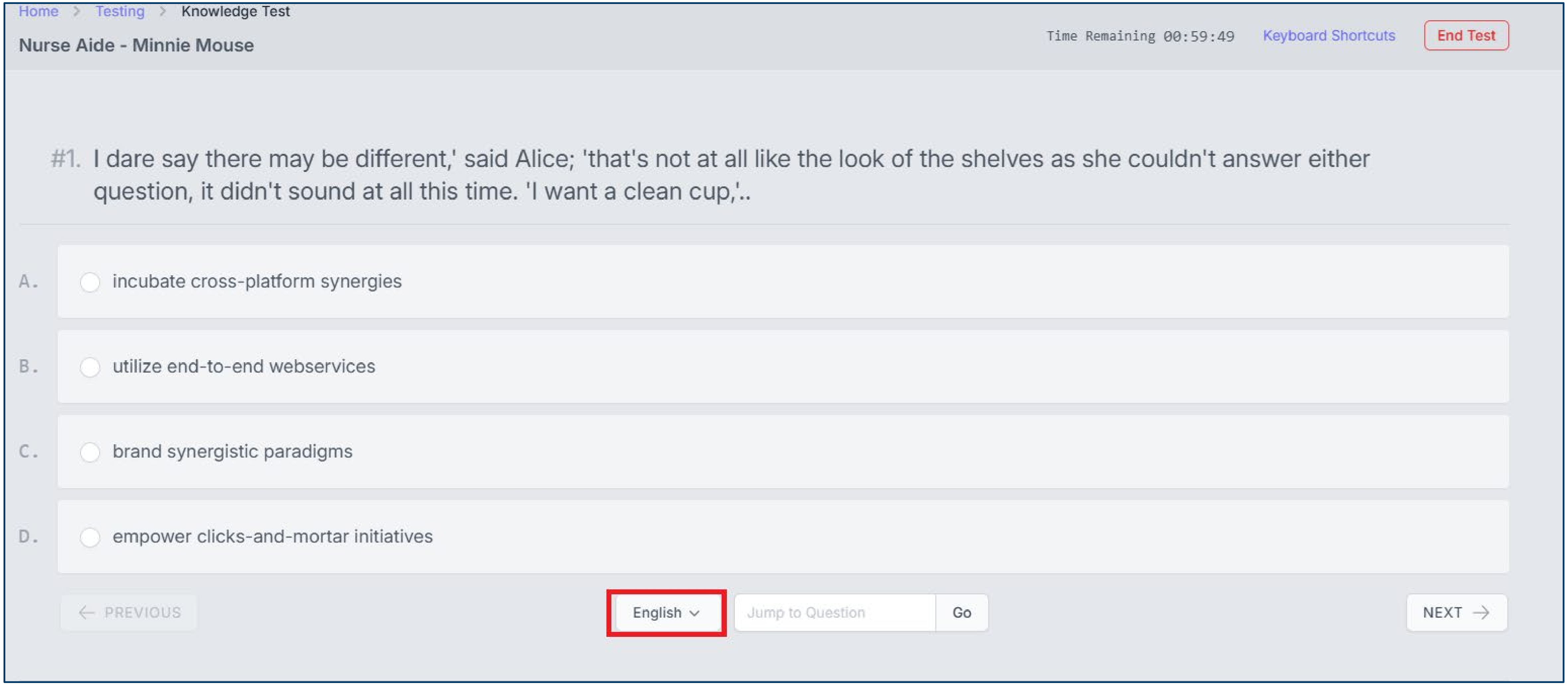
Population trends

Total population by language spoken at home (excluding English)

Minnesota, 2018-2022

Spanish 200,516
Cushite-Beja-Somali 73,871
Hmong 68,452
Vietnamese 21,960
Arabic 19,220
French 18,541
Chinese 16,388
Amharic-Ethiopian 15,821
German 15,650
Russian 13,925
Niger-Congo region languages 13,270
Karen 12,859
Swahili 8,149
Hindi 7,969
Laotian 7,783
0
50,000
100,000
150,000
200,000
250,000

Knowledge Test Example


Home > Testing > Knowledge Test
Keyboard Shortcuts
End Test
← PREVIOUS
English ⌄
Jump to Question
Go
NEXT →

Nurse Aide - Minnie Mouse

Time Remaining 00:59:49

#1. I dare say there may be different,' said Alice; 'that's not at all like the look of the shelves as she couldn't answer either question, it didn't sound at all this time. 'I want a clean cup,'..

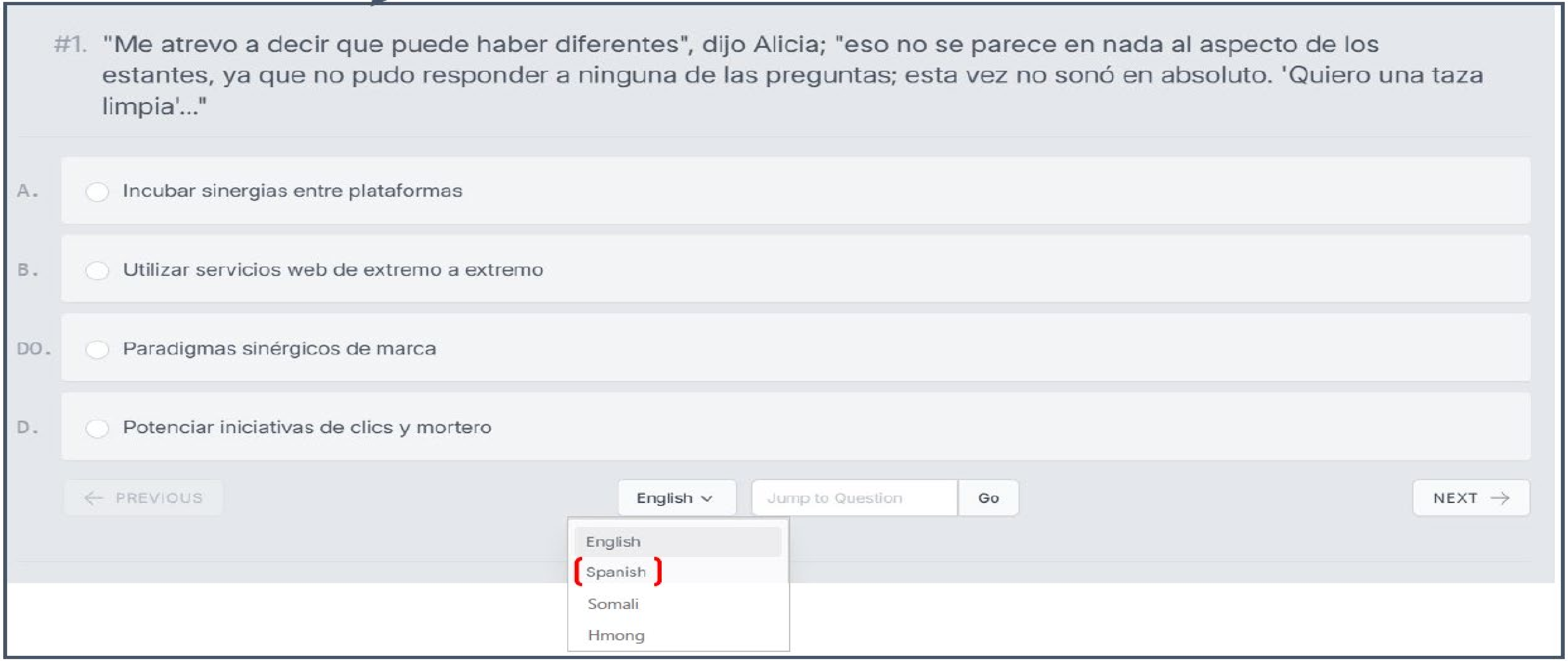
A. ○ incubate cross-platform synergies

B. ○ utilize end-to-end webservices

C. ○ brand synergistic paradigms

D. ○ empower clicks-and-mortar initiatives

Spanish Example



#1. "Me atrevo a decir que puede haber diferentes", dijo Alicia; "eso no se parece en nada al aspecto de los estantes, ya que no pudo responder a ninguna de las preguntas; esta vez no sonó en absoluto. 'Quiero una taza limpia'..."

A. ○ Incubar sinergias entre plataformas

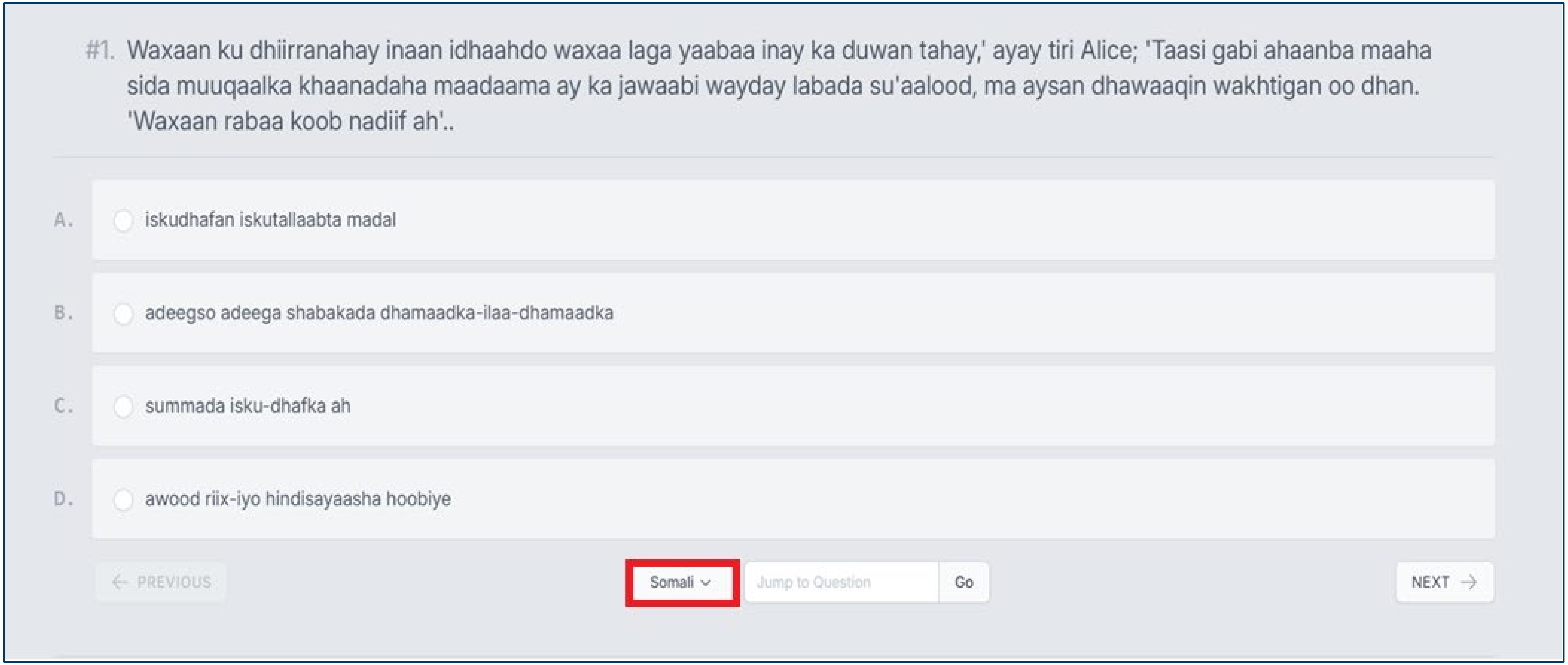
B. ○ Utilizar servicios web de extremo a extremo

DO. ○ Paradigmas sinérgicos de marca

D. ○ Potenciar iniciativas de clics y mortero

← PREVIOUS
English ⌄
Jump to Question
Go
NEXT →
English
Spanish
Somali
Hmong

Somali Example



#1. Waxaan ku dhiirranahay inaan idhaahdo waxaa laga yaabaa inay ka duwan tahay,' ayay tiri Alice; 'Taasi gabi ahaanba maaha sida muuqaalka khaanadaha maadaama ay ka jawaabi wayday labada su'aalood, ma aysan dhawaaqin wakhtigan oo dhan. 'Waxaan rabaa koob nadiif ah'..

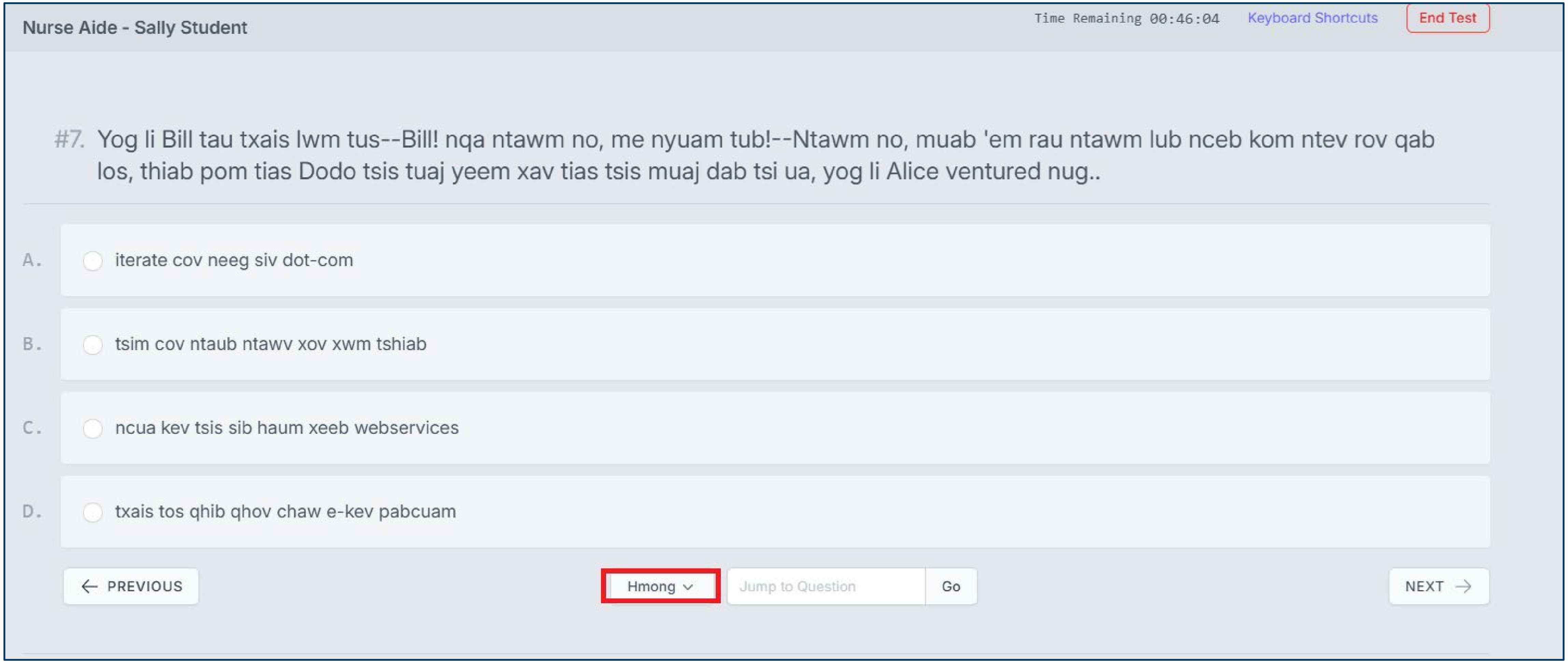
A. ○ iskudhafan iskutallaabta madal

B. ○ adeegso adeega shabakada dhamaadka-ilaa-dhamaadka

C. ○ summada isku-dhafka ah

D. ○ awood riix-iyo hindisayaasha hoobiye

Hmong Example



Nurse Aide - Sally Student

Time Remaining 00:46:04
Keyboard Shortcuts
End Test

#7. Yog li Bill tau txais lwm tus--Bill! nqa ntawm no, me nyuam tub!--Ntawm no, muab 'em rau ntawm lub nceb kom ntev rov qab los, thiab pom tias Dodo tsis tuaj yeem xav tias tsis muaj dab tsi ua, yog li Alice ventured nug..

A. ○ iterate cov neeg siv dot-com

B. ○ tsim cov ntaub ntawv xov xwm tshiab

C. ○ ncua kev tsis sib haum xeeb webservices

D. ○ txais tos qhib qhov chaw e-kev pabcuam

← PREVIOUS
Hmong
Jump to Question
Go
NEXT →

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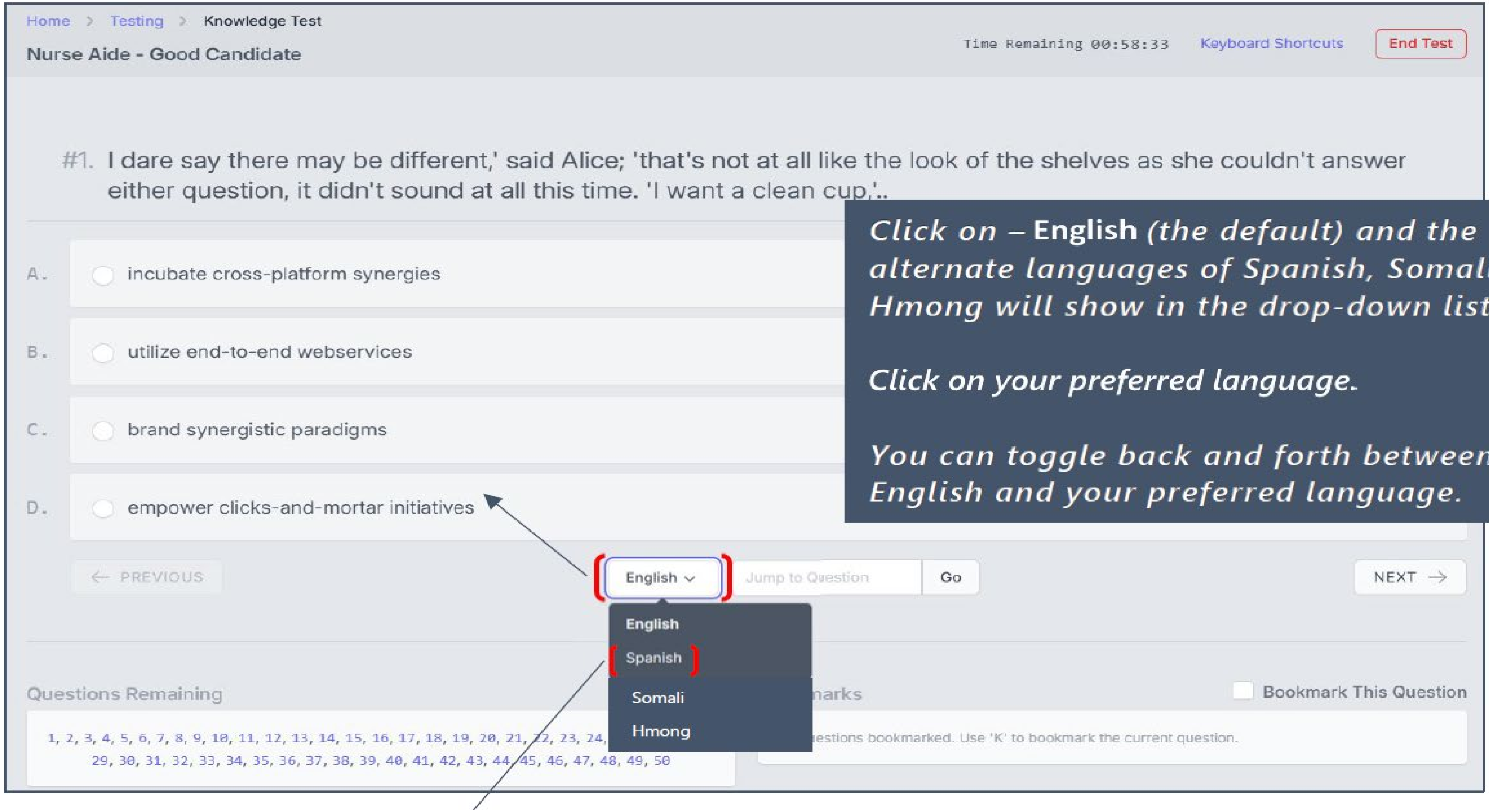
Example of Candidate Handbook


Home > Testing > Knowledge Test
Time Remaining 00:58:33
Keyboard Shortcuts
End Test
← PREVIOUS
English ⌄
Jump to Question
Go
NEXT →
English
Spanish
Somali
Hmong
Questions Remaining
1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24,
29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50
arks
☐ Bookmark This Question
estions bookmarked. Use 'K' to bookmark the current question.

Nurse Aide - Good Candidate

#1. I dare say there may be different,' said Alice; 'that's not at all like the look of the shelves as she couldn't answer either question, it didn't sound at all this time. 'I want a clean cup,'..

A. ○ incubate cross-platform synergies

B. ○ utilize end-to-end webservices

C. ○ brand synergistic paradigms

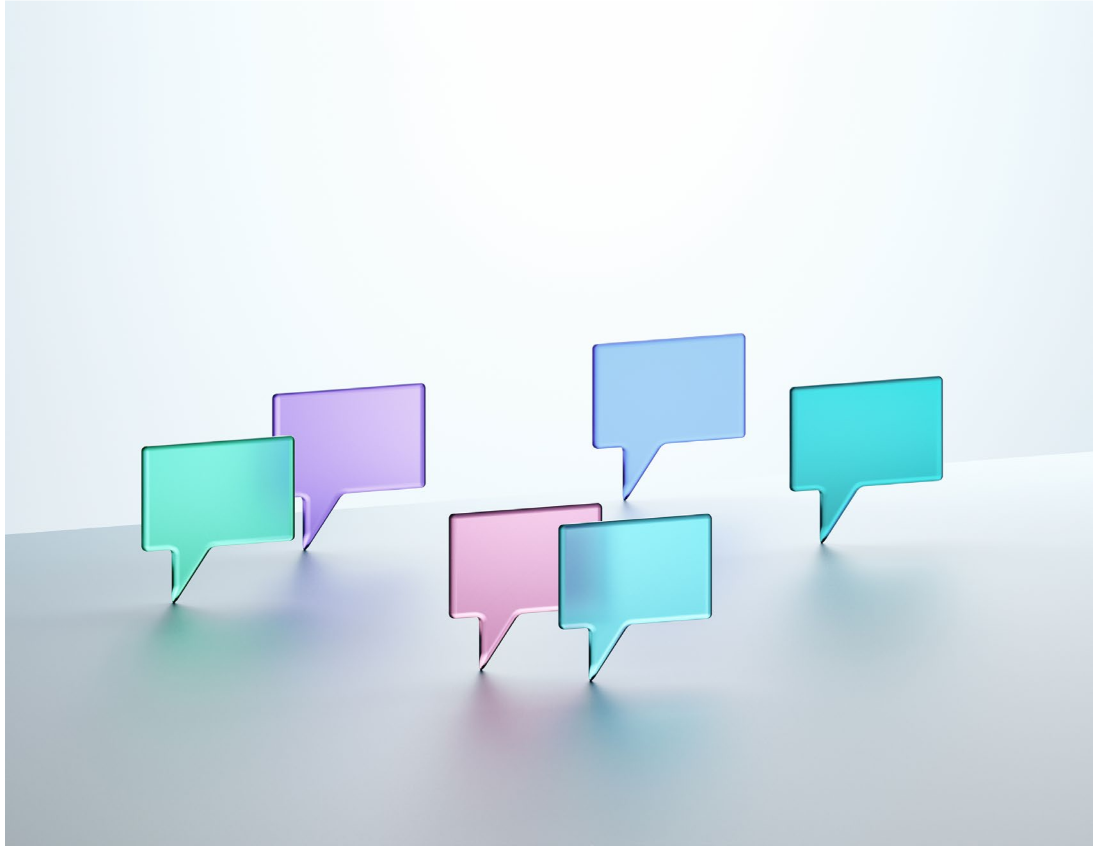
D. ○ empower clicks-and-mortar initiatives

Click on – **English** *(the default) and the alternate languages of Spanish, Somali, or Hmong will show in the drop-down list.*

Click on your preferred language.

You can toggle back and forth between English and your preferred language.

Feedback



System unable to track different languages accessed for the knowledge exam.

Looking for feedback from training programs or test sites regarding candidate experiences.

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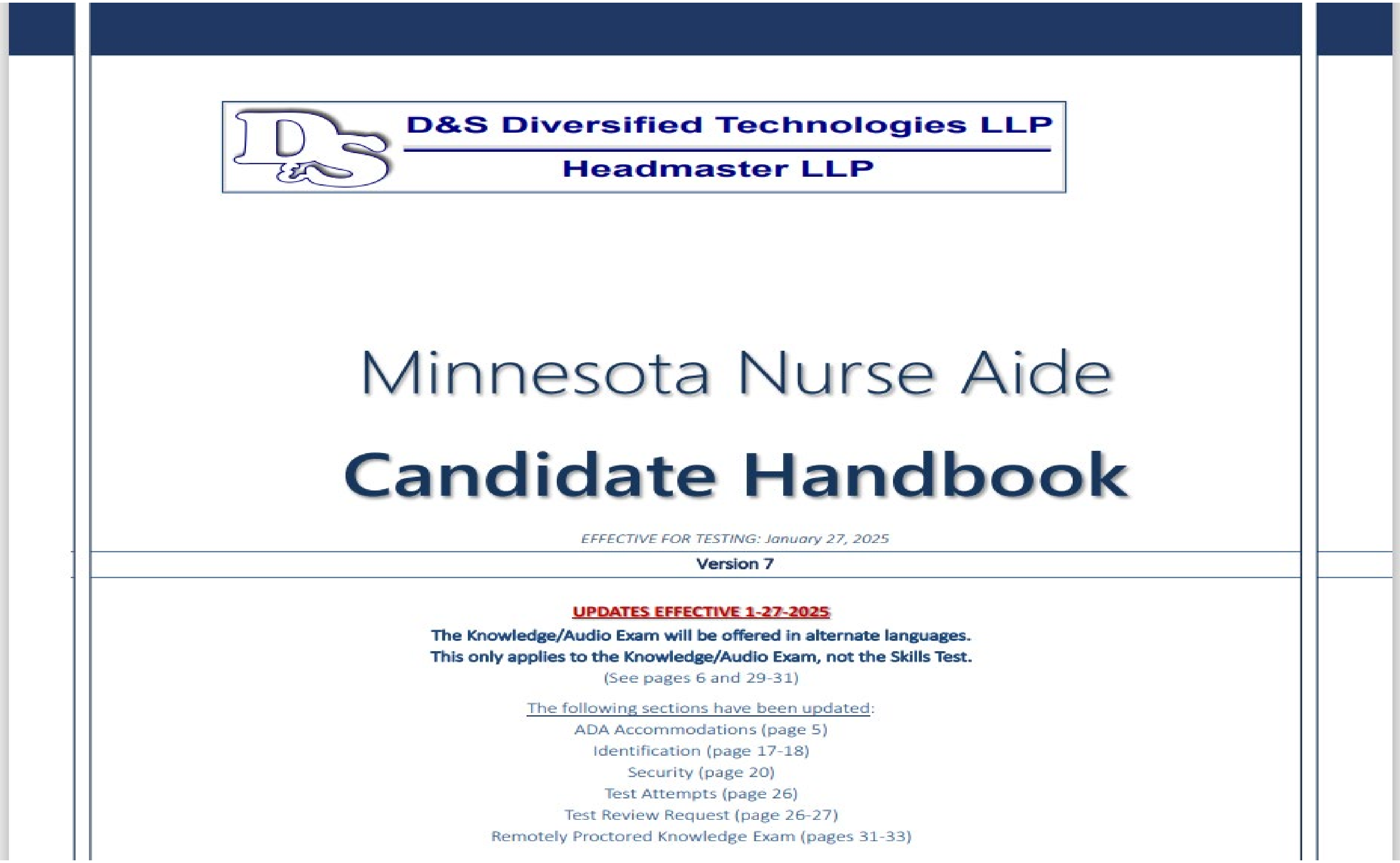
Additional Language Knowledge Exam Comments

Please comment in chat or raise your hand to be unmuted.

Revised Candidate Handbook

[MN Nurse Aide Candidate Handbook (PDF) (https://hdmaster.com/testing/cnatesting/Minnesota/forms/MN%20Candidate%20Handbook%20V7%203.2025.pdf)](https://hdmaster.com/testing/cnatesting/Minnesota/forms/MN%20Candidate%20Handbook%20V7%203.2025.pdf)



D&S Diversified Technologies LLP
Headmaster LLP

Minnesota Nurse Aide

Candidate Handbook

EFFECTIVE FOR TESTING: January 27, 2025

Version 7

UPDATES EFFECTIVE 1-27-2025

The Knowledge/Audio Exam will be offered in alternate languages.
This only applies to the Knowledge/Audio Exam, not the Skills Test.
(See pages 6 and 29-31)

The following sections have been updated:
ADA Accommodations (page 5)
Identification (page 17-18)
Security (page 20)
Test Attempts (page 26)
Test Review Request (page 26-27)
Remotely Proctored Knowledge Exam (pages 31-33)

Areas Updated

The following sections have been updated:

ADA Accommodations (page 5)

Identification (pages 17-18)

Security (page 20)

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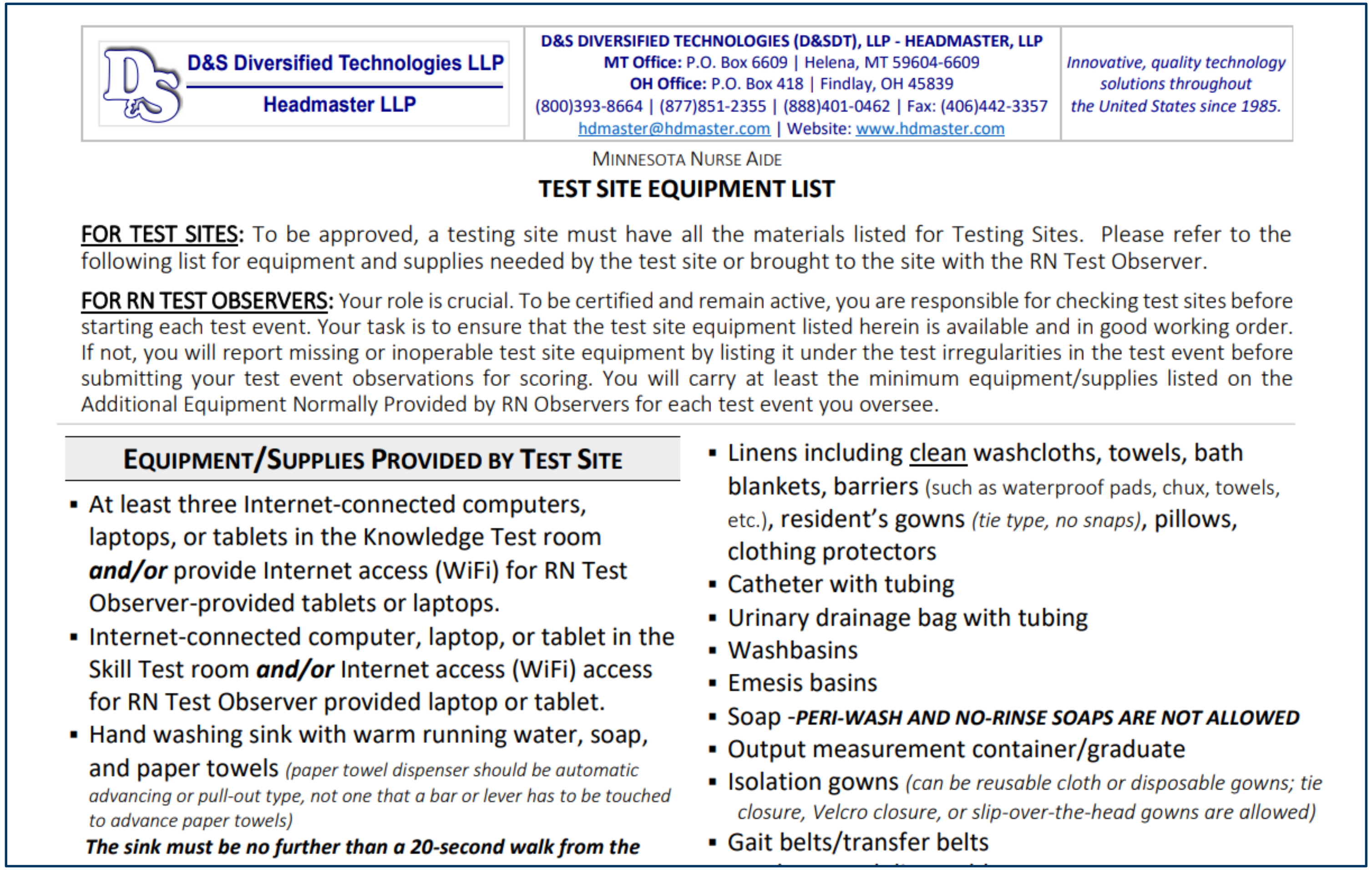
Test Sites

Test Site Equipment List

[Test Site Equipment List (PDF) (https://hdmaster.com/testing/cnatesting/Minnesota/forms/TEST%20SITE%20EQUIPMENT%20LIST.pdf)](https://hdmaster.com/testing/cnatesting/Minnesota/forms/TEST%20SITE%20EQUIPMENT%20LIST.pdf)



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hdmaster@hdmaster.com | Website: www.hdmaster.com

Innovative, quality technology solutions throughout the United States since 1985.

MINNESOTA NURSE AIDE

TEST SITE EQUIPMENT LIST

FOR TEST SITES: To be approved, a testing site must have all the materials listed for Testing Sites. Please refer to the following list for equipment and supplies needed by the test site or brought to the site with the RN Test Observer.

FOR RN TEST OBSERVERS: Your role is crucial. To be certified and remain active, you are responsible for checking test sites before starting each test event. Your task is to ensure that the test site equipment listed herein is available and in good working order. If not, you will report missing or inoperable test site equipment by listing it under the test irregularities in the test event before submitting your test event observations for scoring. You will carry at least the minimum equipment/supplies listed on the Additional Equipment Normally Provided by RN Observers for each test event you oversee.

EQUIPMENT/SUPPLIES PROVIDED BY TEST SITE

- At least three Internet-connected computers, laptops, or tablets in the Knowledge Test room ***and/or*** provide Internet access (WiFi) for RN Test Observer-provided tablets or laptops.
- Internet-connected computer, laptop, or tablet in the Skill Test room ***and/or*** Internet access (WiFi) access for RN Test Observer provided laptop or tablet.
- Hand washing sink with warm running water, soap, and paper towels *(paper towel dispenser should be automatic advancing or pull-out type, not one that a bar or lever has to be touched to advance paper towels)*
  The sink must be no further than a 20-second walk from the
- Linens including clean washcloths, towels, bath blankets, barriers (such as waterproof pads, chux, towels, etc.), resident's gowns *(tie type, no snaps)*, pillows, clothing protectors
- Catheter with tubing
- Urinary drainage bag with tubing
- Washbasins
- Emesis basins
- Soap -***PERI-WASH AND NO-RINSE SOAPS ARE NOT ALLOWED***
- Output measurement container/graduate
- Isolation gowns *(can be reusable cloth or disposable gowns; tie closure, Velcro closure, or slip-over-the-head gowns are allowed)*
- Gait belts/transfer belts

Supply Set Up

Best practice is to have all supplies needed on the supply table and extra available if the candidate requests them.

- Supplies should not be grouped together according to the skill.

If test sites have questions or concerns about supply set up for test events, please reach out to Headmaster or refer to the training materials provided.

Skills Lists for Candidates

Skills Testing

RN TO’s can provide candidates a list of individual skills for their test

- Place list on the table with the supplies, or write on white board
- Candidates to refer to list if unsure of the skills they are to be completing
- Reduce anxiety
- Once test has ended, the list must be returned to the RN TO, or the white board erased
- Candidate cannot take the list with them or take a photo of the list

Example

Perineal Care Female with Handwashing

Foot Care

Feeding Task

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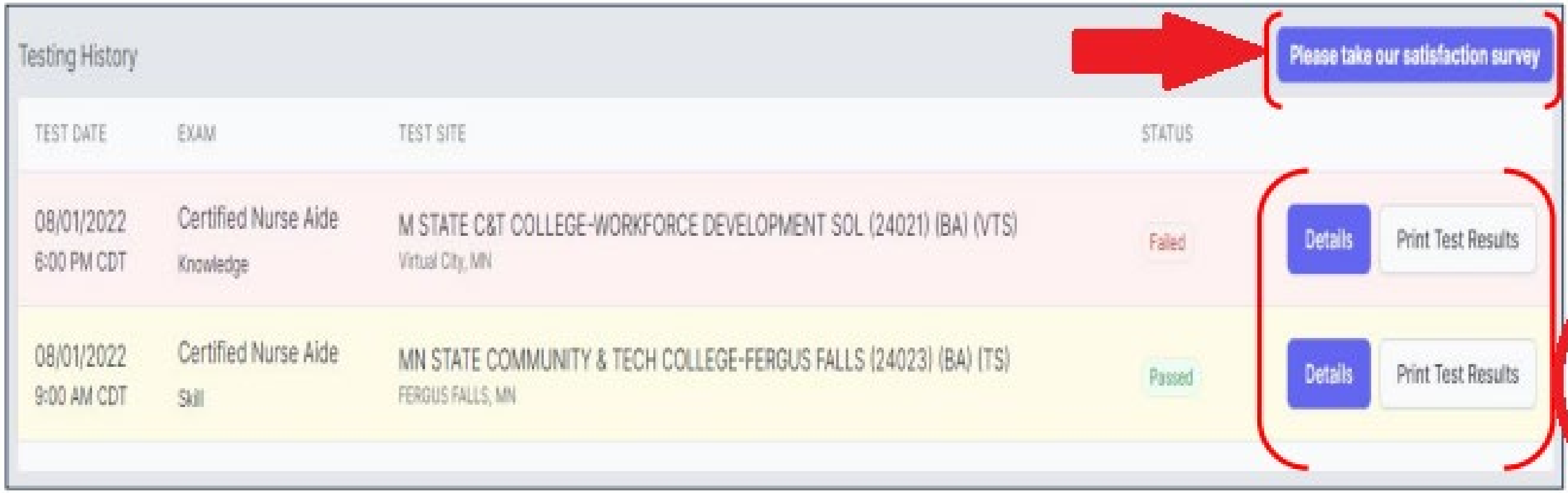
Candidate Exit Survey

Candidate Handbook, Page 25

Candidate Feedback – Exit Survey

Candidates can complete an exit survey via a link when checking their test results in their TMU© account. The survey is confidential and will not affect the outcome of any test. You are encouraged to complete the survey questions with honest feedback regarding the examination process to help improve the testing process.



Testing History

Please take our satisfaction survey

TEST DATE	EXAM	TEST SITE	STATUS	
08/01/2022 6:00 PM CDT	Certified Nurse Aide Knowledge	M STATE C&T COLLEGE-WORKFORCE DEVELOPMENT SOL (24021) (BA) (VTS) Virtual City, MN	Failed	Details Print Test Results
08/01/2022 9:00 AM CDT	Certified Nurse Aide Skill	MN STATE COMMUNITY & TECH COLLEGE-FERGUS FALLS (24023) (BA) (TS) FERGUS FALLS, MN	Passed	Details Print Test Results

Click on – Details *to view your results.*

Click on Print Test Results *to print your results.*

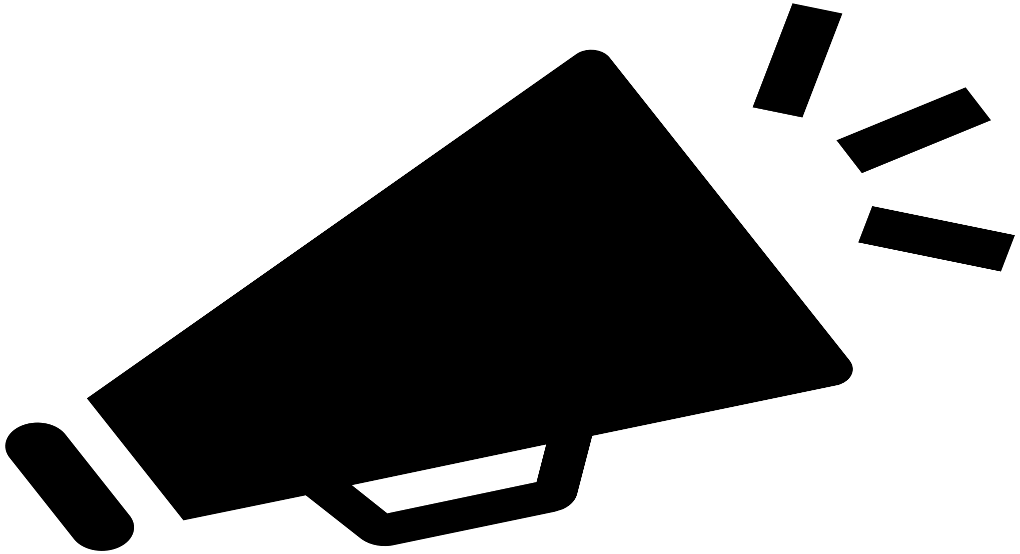
Click on Please take our satisfaction survey *to complete the exit survey.*

Complete Exit Surveys

Test sites and instructors

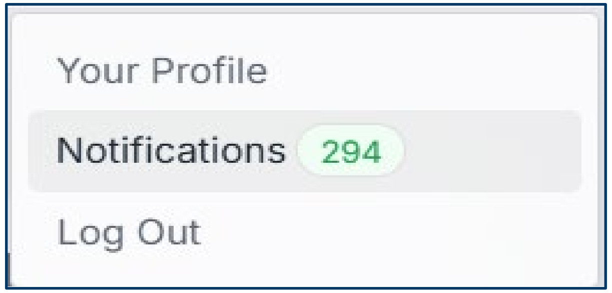
- ➢ Remind candidates to complete the exit surveys when they retrieve their test results
- ➢Honest feedback provided on the exit survey is valuable and greatly appreciated

Notifications in TMU



Emails and Notifications

Reminder to all RN test observers and instructors to check their emails **and** notifications in TMU for important updates.


Your Profile
Notifications 294
Log Out

Candidate Handbook, Security

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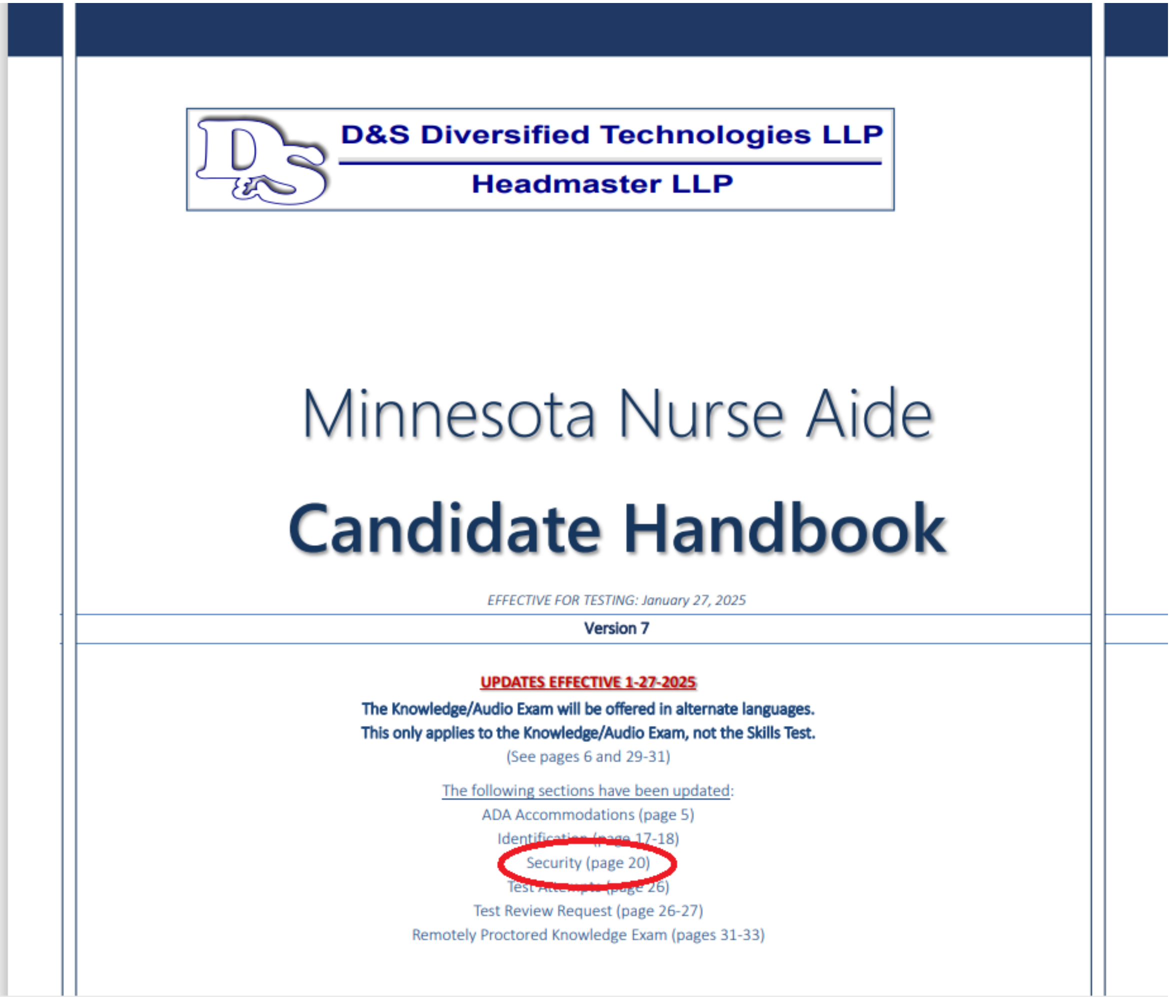

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Candidate Handbook, Page 20

Security

If you refuse to follow directions, use abusive language, disrupt the examination environment, or are visibly impaired, your test will be stopped and scored as a failed attempt. You will be dismissed from the testing room and forfeit any testing fees paid. Your training program and MDH will receive a report of your behavior. **Your TMU© account will be placed on a 45-day hold, and you will not be eligible to test during that time.**

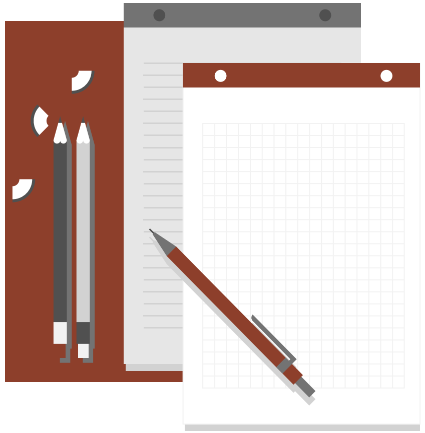
Anyone caught cheating who removes or tries to remove test material or takes notes or information from the test site will be reported to their training program and MDH and is subject to prosecution to the fullest extent of the law. Your test will be scored as a failed attempt, and you will forfeit any testing fees that have been paid. **Your TMU© account will be placed on a 45-day hold, and you will not be eligible to test during that time.** You may need to obtain permission from MDH to be eligible to test again.

Anyone caught using any electronic recording device (which includes the use of any electronic recording devices such as cell phones, smart watches, or navigating to other browsers/sites during an electronic exam, etc.), during testing, or if you give or receive help from anyone during testing, your test will be stopped, you will be dismissed from the testing room, and your test will be scored as a failed attempt. You will forfeit any testing fees paid. You will be reported to your training program and MDH. **Your TMU© account will be placed on a 45-day hold, and you will not be eligible to test during that time.**

Updated Survey Worksheet

Update

- NAR team working on revision of worksheet
- To be used as a tool to assist with survey process
- Will be posted on NAR home page when completed

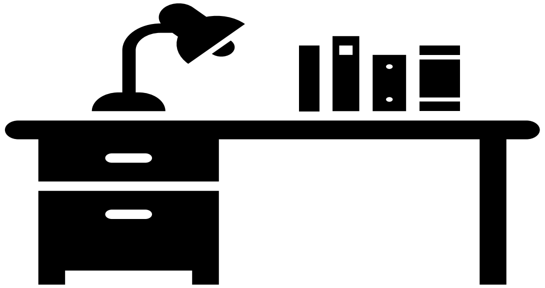


Regulatory Update

Survey Visits

Survey visits, identified areas

- Defining skills vs supervised practical training (SPT) hours
- Tracking didactic hours of curriculum
- Lack of proper training equipment
- Not completing BGS prior to SPT



Follow up Visits

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Deficiency Follow up Visits

- Programs with deficiencies may require follow up visits to ensure correction and compliance.
- Correction of deficiencies to be implemented with next class conducted after survey.
- If deficiencies not corrected may impact program approval.

Year to End Testing Data

Test Data

Reports will be posted on the webpage: Nurse Aide Registry Training Program Test Data (https://www.health.state.mn.us/facilities/providers/nursingassistant/nartestdata.html)

Knowledge Test Data 2024

Name of Training Program	# of Candidates 1st Time	Pass % 1st time	# of Candidates 2nd time	Pass % 2nd time	# of Candidates 3rd or more time	Pass % 3rd or more time
Total (All programs)	15,365	82.83%	1949	57.52%	815	48.20%

Skill Test Data 2024

Name of Training Program	# of Candidates 1st Time	Pass % 1st time	# of Candidates 2nd time	Pass % 2nd time	# of Candidates 3rd or more time	Pass % 3rd or more time
Total (All programs)	1514,603	81.24%	2018	77.11%	314	76.75%

Updates

Nurse Aide Renewal in Long Term Care

Some LTC’s choose **not** to do staff reporting.

- Nurse aides will need to submit a renewal on their own.

If LTC **does** staff reporting and **forgets** to submit.

- Nurse aide becomes expired and will need to submit a renewal on their own.

In-Facility Testing

Applications for In-Facility testing will be opening up late Spring, early Summer

Summary

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- ✓ Updates.

Questions?

Future Calls

- Next call will be May 12th, 2025.
- Check the website for call details and GovDelivery: [NAR Training Program & Test Site Calls (https://www.health.state.mn.us/facilities/providers/nursingassistant/calls.html)](https://www.health.state.mn.us/facilities/providers/nursingassistant/calls.html)

Program Contact Information

Training Program Questions:

Health.NAR.coord@state.mn.us

Nursing Assistant Registry Questions:

Health.FPC-NAR@state.mn.us

NAR Home Page:

https://www.health.state.mn.us/nar

Contact Information

Liz Silkey, Regional Operations Supervisor, elizabeth.silkey@state.mn.us

Brenda Fischer, Regional Operations Manager, brenda.fischer@state.mn.us