

Assisted Living Plan Submittal Form

STATE EVALUATION: ASSISTED LIVING PROVIDERS (144G)

Architectural and engineering plans for a new campus building, renovation, addition, or physical changes altering the use of occupancy of a licensed assisted living facility must be submitted to MDH Engineering for review and approval. MDH must be notified within 30 days before completion of construction so that MDH Engineering can plan for a final inspection.

[Minn. Stat. § 144G.45 Subd. 6 \(www.revisor.mn.gov/statutes/cite/144G.45\)](http://www.revisor.mn.gov/statutes/cite/144G.45)

Project Information

Today's Date: _____ HFID #: _____

Project Name: _____

Project Scope: _____

Project Address: _____

City: _____ County: _____

Facility Name: _____

Facility Address: _____

Owner/Authorized Agent: _____

Contact Email: _____ Contact Phone: _____

Submitter Information

Submitter: _____ Phone: _____

Email: _____

Firm Name: _____

MDH Information

Name of MDH Staff that completed a Preliminary Review (if applicable): _____

Building and Plan Code Information

1. Describe the Goals of the Project: _____

2. Project Size in Square Feet: _____

3. Project Type:

- New Campus Building
- Reconstruction
- Change of Capacity
- Renovation
- Addition
- Modification
- Change of Use

4. Will this project change the current occupancy?

- Yes
- No

If yes, what is the current resident capacity of the licensed facility: _____

What is the anticipated/desired licensed resident capacity: _____

Note: If the anticipated/desired licensed resident capacity is higher than the current licensed resident capacity you will also need to submit the [Licensed Resident Capacity Increase Request \(PDF\)](#) form.

5. Indicate Type of Construction per [National Fire Protection Association: Types of Construction and Material Combustibility \(https://www.nfpa.org/News-and-Research/Publications-and-media/Blogs-Landing-Page/NFPA-Today/Blog-Posts/2021/02/19/Construction-Types-and-Material-Combustibility\)](https://www.nfpa.org/News-and-Research/Publications-and-media/Blogs-Landing-Page/NFPA-Today/Blog-Posts/2021/02/19/Construction-Types-and-Material-Combustibility):

- I (443)
- II (111)
- III (200)
- V (000)
- I (332)
- II (000)
- IV (2HH)
- II (222)
- III (211)
- V (111)

Estimated Project Cost

Estimated Project Cost: _____

Submit the Following Documents to MDH

Assisted Living Plan Submittal Package must include:

- Assisted Living Plan Submittal Form (this form)
- A PDF copy of clear, legible, and dimensioned final construction plans (if applicable)
- A certified (signed by a licensed architect) writable PDF copy of the final construction plans (if applicable)

Return Assisted Living Plan Submittal Package to:

health.assistedliving@state.mn.us

Minnesota Department of Health
Health Regulation Division
Assisted Living Licensure
PO Box 3879
St. Paul, MN 55101-3879
651-201-4200
health.assistedliving@state.mn.us
www.health.state.mn.us

AL PLAN SUBMITTAL FORM (STATE EVALUATION 144G)

01/13/2022

To obtain this information in a different format, call: 651-201-4200