

DATE: February 1, 2017

TO: Susan Winkelman
Assistant Director, Health Regulation Division
Minnesota Department of Health

FROM: Valerie Cooke
Director, Nursing Facility Rates and Policy Division
Minnesota Department of Human Services

SUBJECT: Maximum Charges – Supplemental Nursing Services

The purpose of this memo is to clarify employee classifications that are subject to the maximum charge provisions contained in Minnesota Statutes, Section 144A.74. Maximum charges apply only to these applicable employee job classifications as reported on the Minnesota Department of Human Services Annual Statistical and Cost Report of Nursing Facilities.

Compensated Staff Hours for the following job classifications:

RN
LPN
CNA
TMA

Nursing administration staff are not subject to the maximum charges provision. Nursing administration includes licensed nursing staff responsible for management of the nursing department or primarily responsible for record keeping. Examples of nursing administration staff include: DON, ADON, MDS coordinator, Medicare nurse, infection control nurses, nurse consultants and quality coordinators. Other non-nursing licensed health professionals such as nursing home administrators are also excluded and therefore not subject to the maximum charges provision.

Questions regarding applicable employee job classifications can be directed to:

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