

## MnVFC Announcement

Date: November 13, 2023

To: MnVFC Providers

From: MnVFC Program

Re: **2024 MnVFC Manuals; Annual Re-enrollment; FluMist Expiration**

Please route to:

- Clinical supervisor
- Medical director
- Clinic manager
- Clinic staff
- Pharmacy
- Vaccine staff

### 2024 MnVFC manuals

There have been some delays in the printing and mailing of the 2024 MnVFC manuals. Some sites may not receive their spiral-bound copy of the manual until the end of the year. In order to complete the re-enrollment requirements for reviewing and signing the manual, you can access the online version that corresponds to your site's MnVFC method below. You can also attach the filled in and signed pages to the hard copy when you receive it. Thank you for your patience.

- [2024 MnVFC Policies and Procedures Manual: Separate Stock Sites](http://www.health.state.mn.us/people/immunize/hcp/mnvfc/ppmanual.pdf)  
([www.health.state.mn.us/people/immunize/hcp/mnvfc/ppmanual.pdf](http://www.health.state.mn.us/people/immunize/hcp/mnvfc/ppmanual.pdf))
- [2024 MnVFC Policies and Procedures Manual: Replacement Method Sites](http://www.health.state.mn.us/people/immunize/hcp/mnvfc/ppmanualrepl.pdf)  
([www.health.state.mn.us/people/immunize/hcp/mnvfc/ppmanualrepl.pdf](http://www.health.state.mn.us/people/immunize/hcp/mnvfc/ppmanualrepl.pdf))

### Annual re-enrollment

All sites, including satellite sites, should have received the links for completing the annual re-enrollment forms online and subsequent reminders. These links went out to the emails listed in our database for the vaccine coordinator, backup vaccine coordinator, and the system level contact (if applicable). After checking with the other staff at your organization, if no one received annual re-enrollment links, please email [health.mnvfc@state.mn.us](mailto:health.mnvfc@state.mn.us) to have them sent again. All annual re-enrollment forms are due by **Nov. 30**.

### Required training

The vaccine coordinator and backup vaccine coordinator at each enrolled site must complete the following by **Nov. 30**:

1. Read the *2024 MnVFC Policies and Procedures Manual* and sign the signature page, certifying that they have read the manual (see above to access the online, printable version).
2. Complete the MnVFC online training:
  - a. The training is now online in the state's Learning Management System at <https://minnesota.myabsorb.com/>. Log in or sign up and search for **MnVFC Program Required Annual Online Training 2024**.
  - b. Print the certificate available at the end of the training and keep it with your MnVFC paperwork. Have it available for site visits.

### FluMist expiration change

AstraZeneca has notified CDC that there is a change to the shelf life for two specific lots (Lots TH2989 and TH2989B) of FluMist vaccine (NDC 66019-310-10). The expiry for these two lots (TH2989 and TH2989B) was found to be shorter (by 7 days) than expected as part of routine stability testing. The safety and effectiveness of these vaccines is not impacted. AstraZeneca is in the process of communicating to providers who received these lots, through CDC orders or commercially, to notify them of the updated expiry date. Check your inventory for these lots and ensure they are not administered after the updated expiry date.

## MNVFC ANNOUNCEMENT

Lot Number	Printed Expiry Date	Updated Expiry Date
TH2989	01-Jan-2024	25-Dec-2023
TH2989B	15-Jan-2024	08-Jan-2024

If you have questions about the updated shelf life, please contact AstraZeneca at 1-800-236-9933.

MnVFC Program  
651-201-5522 or 1-800-657-3970  
[www.health.state.mn.us/vfc](http://www.health.state.mn.us/vfc)  
[health.mnvfc@state.mn.us](mailto:health.mnvfc@state.mn.us)