

MnVFC Nonviable Vaccine Form

There are two ways to report nonviable MDH vaccine:

1. MIIC is preferred. Visit [Vaccine Ordering and Management in MIIC \(www.health.state.mn.us/people/immunize/miic/managevax/index.html\)](http://www.health.state.mn.us/people/immunize/miic/managevax/index.html) for a step-by-step guide on how to report nonviable vaccine in MIIC, or
2. Use this form to report all nonviable MDH vaccine doses to return and/or doses wasted.

If doses are part of a storage and handling incident, contact MDH at 651-201-5522 before reporting in MIIC or filling out form.

To complete this form:

- List the vaccine information and the reason the vaccine is nonviable – refer to nonviable vaccine code reasons.*
- Make a copy of the completed form for your records and include the original form with each box of vaccine you are returning to McKesson.
- Pack the vaccine to protect it from breakage (no conditioned frozen water bottles needed).
- Send a copy of this form to MDH via email at health.mnvfc@state.mn.us.

Site information

Date (mm/dd/yyyy):

MnVFC PIN number:

MnVFC site name:

Site contact name (first, last):

Site contact email address:

MnVFC PIN of site where vaccine should be picked up (if different from PIN listed above):

Vaccine information

Vaccine type	NDC (located on box)	Lot number (located on box)	Expiration date (mm/dd/yyyy)	Number of doses	Nonviable vaccine code reason*
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*Nonviable vaccine code reasons

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| 1. Expired vaccine. | 6. Natural disaster/power outage. | 11. Storage unit too cold. |
| 2. Broken vial/syringe. | 7. Open vial but all doses not administered. | 12. Storage unit too warm. |
| 3. Failure to store properly upon receipt. | 8. Other vaccine return. | 13. Spoiled – other. |
| 4. Lost or unaccounted for vaccine. | 9. Other wastage (non-returnable). | 14. Spoiled in transit (freeze/warm). |
| 5. Mechanical failure. | 10. Recall. | 15. Vaccine drawn in syringe but not admin. |

Vaccine that is expired or exposed to out-of-range temperatures in its original vial or pre-filled syringe should be returned to McKesson Specialty Distribution within six months of expiration. MDH will contact McKesson to coordinate a UPS pickup in one to two weeks.

Nonviable vaccine in its original vial or syringe to report for return includes:

- Expired vaccine.
- Vaccine recalled by the manufacturer.
- Vaccine that is nonviable due to exposure to out-of-range temperatures.

Do not return any vaccine as “expired vaccine” before its expiration date. Including influenza vaccine unless it was short dated by the manufacturer.

Nonviable vaccine to report for wastage and disposal at your site (no pickup will be scheduled) includes:

- Vaccine drawn into the syringe but not administered.
- Vaccine in open vial but doses not administered.
- Compromised vial (e.g., due to a drop causing damage to vial integrity or sterility), broken vial, or lost vial.