

Request for Standard Vital Records Data Reports

Use this form to request standard public data reports for Minnesota birth records and death records registered since April 1, 2011. We will send the vital record reports you order by email in a sortable electronic spreadsheet. Due to the size of reports, we may send more than one email if you order multiple reports.

Requester information		
Requester name	Email	
Street address	Apt/Unit #	Daytime phone (10-digits)
City	State	Zip code
Choose a standard report		
<p>Standard data reports include public information from Minnesota birth records and death records. Not all birth records are public and health information on all birth records is private. All death records are public. Standard reports provide a preliminary dataset when a statistical dataset is not yet available. Preliminary data includes information from public vital records that are registered up to the date that we fulfill your request.</p>		
<p><input type="checkbox"/> Standard birth record data report: Public data from Minnesota birth records for a specified calendar year which includes vital events from January 1 to December 31, displayed in a sortable spreadsheet. For 2011, data is available from April 1. For the current year, data is available up to date fulfilled.* The report includes the following information for each birth:</p> <ul style="list-style-type: none"> • Subject's name, gender, and date and time of birth. • Birth plurality (single, twin, etc.) and birth order. • Place of birth and address, including county. • Birth attendant's name, title, and license number. • Parents' name(s), date and place of birth, address, education, marital status, and race. <p>Indicate each calendar year you are requesting:</p>		
<p><input type="checkbox"/> Standard death record data report: Data from Minnesota death records for a specified calendar year which includes vital events from January 1 to December 31, displayed in a sortable spreadsheet. For 2011, data is available from April 1. For the current year, data is available up to date fulfilled.* The report includes the following information for each death:</p> <ul style="list-style-type: none"> • Decedent's name, gender, race, residence address, birth and death dates and locations, marital status, education, occupation, and cause and manner of death. • Spouse's name, parents' names, and informant's name and address. • Disposition method and location, funeral home name and location. • Medical certifier's name and location. <p>Indicate each calendar year you are requesting:</p>		
<p>Email health.dataquality@state.mn.us to order something other than a standard data report.</p>		

*A report includes data for the full calendar year, except reports for 2011 and the current calendar year.

REQUEST FOR STANDARD VITAL RECORDS DATA REPORTS

Requester name:			
Fees		Fee	
Standard birth data reports	# of reports (calendar years) requested	\$15 each	
Standard death data reports	# of reports (calendar years) requested	\$15 each	
Processing		Fee	
Standard — request processed in the order received		\$0	
Faster — request handled ahead of standard requests		\$20	
Total due <i>Fees are due with the application and are non-refundable.</i>			
Payment method			
<input type="checkbox"/> Credit card MasterCard/VISA/Discover	Cardholder name	Valid thru (MM/YY)	
	Card number	3-digit code	
<input type="checkbox"/> Check	Check #	Make check or money order payable to Minnesota Department of Health. DO NOT SEND CASH. Checks returned for non-payment will result in a \$30 charge to you. You could also face civil penalties.	
<input type="checkbox"/> Money order	Money order#		
Send your application and payment to:		Incomplete requests	
Minnesota Department of Health Office of Vital Records Mail: PO Box 64499, St. Paul MN, 55164-0499 Fax: 866-416-1357 (credit card payments only) Courier/express delivery: 625 Robert St. N, St. Paul, MN 55155 <i>(no vital-records counter service at this location)</i>		The Office of Vital Records returns applications that are incomplete or not paid in full at the time of application. Unresolved requests will be closed 12 months after we receive them. Once a request is closed, customers must submit a new request and pay the fee again to update the record and/or receive the data reports.	
Contact the Office of Vital Records at health.vitalrecords@state.mn.us or 651-201-5970 with questions.			