

Attachment F: Application Score Sheet

A numerical scoring system will be used to evaluate eligible applications. Scores will be used to develop final recommendations.

Applicants are encouraged to score their own application using the evaluation scoresheet before submitting their application. This step is not required but may help ensure applications address the criteria evaluators will use to score applications.

Rating Levels

Rating or Score	Description
Excellent or 5	Outstanding level of quality; significantly exceeds all aspects of the minimum requirements; no significant weaknesses.
Very Good or 4	Substantial response; meets in all aspects and in some cases exceeds, the minimum requirements; no significant weaknesses.
Good or 3	Generally meets minimum requirements; significant weaknesses, but correctable.
Marginal or 2	Lack of essential information; low probability for success; significant weaknesses, but correctable.
Unsatisfactory or 1	Fails to meet minimum requirements; needs major revision to make it acceptable.

Scoring Selection – Scored up to 100 points

Proposal Components	Possible Points
Attachment C: Section I - Proposal Summary	5
Attachment C: Section II - Organizational Capacity	10
Attachment C: Section III – Project Goals	10
Attachment C: Section IV – Culturally Grounded Programming	40
Attachment C: Section V - Evaluation	5
Attachment D: Work Plan	20

Attachment E: Budget	10
Total	100 points

Scoring Sections

Attachment C: SECTION I. PROPOSAL SUMMARY (5 POINTS)

Criteria			Score (1-5)
1. The proposal summary is clear and concise and includes communities engaged, key activities or strategies, and anticipated outcomes.			
Possible Points	Points Awarded	Multiplier	Total Points
5		x1.0	

Attachment C: SECTION II. ORGANIZATIONAL CAPACITY (10 POINTS)

Criteria			Score (1-5)
2. The applicant describes the staff who will be involved in the proposed projects, including training, expertise, and capacity to deliver the activities.			
3. The applicant describes how staff are qualified to work with the community/communities to be served.			
Possible Points	Points Awarded	Multiplier	Total Points
10		x1.0	

Attachment C: SECTION III. Project Goals (10 POINTS)

Criteria			Score (1-5)
4. The project goals and objectives are clear, measurable, feasible and appropriate for the target population(s).			

5. The applicant clearly describes how the proposed strategies and implementation activities are evidence-based and/or use promising practices.			
Possible Points	Points Awarded	Multiplier	Total Points
10		x1.0	

Attachment C: SECTION IV. CULTURALLY GROUNDED PROGRAMMING (40 POINTS)

This section has the highest number of points because it is a priority for this grant (refer to competitive priorities listed in the RFP). MDH staff will multiply the total score for this section by 2, with a maximum of 40 points.

Criteria			Score (1-5)
6. The applicant describes the organization’s relevant experience working with the community/communities served, addressing health disparities, and conducting activities related to the proposed project.			
7. The applicant clearly explains how their project will address perinatal health disparities in the target community/communities.			
8. The applicant clearly identifies how their project will fulfill a gap in services and/or resources in the target community, and how these activities reflect community priorities, and cultural considerations.			
9. The applicant clearly explains how their project will engage and/or share power and decision-making with communities of color, American Indians, disability communities, rural communities, and/or LGBTQ+ communities.			
Possible Points	Points Awarded	Multiplier	Total Points
40		x2.0	

Attachment C: SECTION V. EVALUATION (5 POINTS)

Criteria			Score (1-5)
10. The application clearly describes how grant activities will be evaluated during the grant period.			
Possible Points	Points Awarded	Multiplier	Total Points
5		x1.0	

Attachment D: WORK PLAN (20 POINTS)

Criteria			Score (1-5)
11. The work plan provides a clear picture of the scope and timeline of the proposed project (both year 1 and year 2 activities are described in the work plan).			
12. The activities are clear and comprehensive and will achieve the identified objectives and strategies.			
13. The work plan outlines each activity that includes the staff involved; external partners involved; expected timeline; and estimate outputs.			
14. The work plan project goals and objectives are tangible, measurable, and achievable and are connected to the project narrative. Objectives address the key activities and strategies in a feasible timeframe.			
Possible Points	Points Awarded	Multiplier	Total Points
20		x1.0	

Attachment E: BUDGET (10 POINTS)

Criteria		Score (1-5)
15. The requested level of funding is reasonable and justified for the proposed scope of activities.		

16. The budget narrative includes a clear and reasonable description of how funds will be used. The expenditures in the budget narrative support activities outlined in the work plan, including meeting grant requirements, supporting community partners and evaluating the project activities and outcomes.

Possible Points	Points Awarded	Multiplier	Total Points
10		x1.0	